

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

21st October 2021

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held **in the bottom room of The Pavilion, Valens Terrace, Box** on **Thursday 28th October 2021** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting. The meeting will be recorded for accuracy of the minutes.**

Yours sincerely,

MS Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 3 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Extraordinary Council Meeting held on 23rd September and the Full Council meeting held on 30th September 2021, update on issues raised and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
 - Review of the website – update Cllr T. Walton
 - Provision of more allotments – Cllr B. Walton
5. **Committees**
 - Policy & Finance:** To receive the Minutes of the meeting held on 11th October 2021
 - **Policies:**
 - I. **Health & Safety Policy:** **Recommendation** that this be readopted with no changes (policy attached)
 - II. **Lodge Tenancy:** **Recommendation** that the application from the applicant who meets the Council's criteria be accepted
Recommendation that any future decision be delegated to the Policy & Finance Committee
 - iii. **Recommendation** that the additional use of the football pitch by AFC Corsham be refused
 - iv. **Highways:** **Recommendation** that a working group comprising Clls Campbell; Davies; Smith and Wollard be set up
Recommendation that a contribution of £600 for the Speed Assessment Review on Leafy Lane be agreed.
 - Playing Fields & Pavilion Management:** To receive the Minutes of the meeting held on 4th October 2021
 - i. **Solar Panels on Pavilion:** **Recommendation** that the quotation from Beazer Electrical Services in the sum of £7663.20 be accepted
 - ii. **Projects for use of the S106 monies:** **Recommendation** that Cllr Johnston take the lead on overseeing this and issues relating to the Pavilion
 - iii. **Renewal of Bowling Green Contract:** **Recommendation** that the contract be renewed from 1st October to 31st March at a cost of £3022.50 + vat
 - Planning & Conservation:** To receive the minutes of the meetings held on 30th September and 11th October 2021
 - Box Hill & Rudloe Open Spaces Committee:** To receive the Minutes of the meeting held on 18th October 2021
 - i. **Creation of car parking area:** **Recommendation** that an application for funding be made to Farming in Protected Landscape for £54K
 - ii. **Restoration of retaining wall at Albion Terrace:** **Recommendation** that the proposed risk management action plan be adopted.

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356

- iii. Clearance and processing of ash saplings on Lower Common and creation of wild flower meadow: Recommendation that the preferred quotation from Tree Parts in the sum of £14850 + VAT be accepted and that an application for funding be made to Farming in the Protected Landscape
 - iv. Rudloe Regeneration project: Recommendation that the actions listed in the Minutes be adopted.
Cllr R. Davies to submit a statement re the Rudloe Community Centre.
 - v. Disposal of Rudloe Green space; Recommendation that the objections as Minuted be sent to Wiltshire Council.
 - vi. B3109 Recommendation that the Parish Council pays the contribution of £562.50 for the speed limit assessment and topographical survey to be carried out
- Personnel Committee; To receive the Minutes of the meetings held on 28th September and 19th October 2021
- i. Recommendation that the Groundsman attend a Level 2 Certificate in felling small trees up to 380mm at a cost of £595
 - ii. Replacement mowers: Recommendation that the Council discuss and establish if the Climate Strategy Action Plan has primacy in this issue.
6. To receive any urgent correspondence including:
- i. Parking Spaces at Cemetery Lodge: Letter from Contractor re additional cost required to complete the work to the parking spaces
 - ii. Rustic Cottage Box Hill: Letter from solicitors re the preparation of a release of convent deed.
 - iii. West end Beech Road, junction to A4: Request for metrocounts on Beech Road and the main A4 and to consider requesting a larger road turning sign be erected on either side of the junction.
 - iv. Letter from a parishioner regarding the fibre optic box at Ashley Green
 - v. Letter requesting permission to hold a photoshoot in the Cemetery
7. Finance
To receive any additional accounts for payment
To receive Statement of Balances
8. Chairman's Diary, Representatives' reports and report from County Councillors
9. Items of report and future Agenda items – to consider any applications for grants
10. Dates of forthcoming meetings: Cemetery Management – 1st November; Policy & Finance – 8th November; Planning & Conservation - 8th and 25th November; Personnel; 15th November; Budget setting meeting 23rd November; Playing Fields & Pavilion Management – 29th November