

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

18th November 2021

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held in the bottom room of The Pavilion, Valens Terrace, Box on Thursday 25th November 2021 commencing at 7.30 pm to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting. The meeting will be recorded for accuracy of the minutes.**

Yours sincerely,

MS Carey

Margaret Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 3 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Council Meeting held on 28th October 2021, update on issues raised and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
 - Review of the website – update Cllr T. Walton
 - Statement by Cllr Davies re Due Diligence
5. Committees
 - Policy & Finance: To receive the Minutes of the meeting held on 8th November 2021
 - Policies:
 - Health & Safety Procedures: Recommendation that this be readopted with no changes
 - Cemetery Management: To receive the Minutes of the meeting held on 1st November 2021
 - Planning & Conservation: To receive the minutes of the meetings held on 28th October and 8th November 2021
 - Personnel Committee: To receive the Minutes of the meeting held on 15th November 2021
 - Recommendation that money is put into the budget for succession planning and the Personnel Committee look further at the possibility of providing additional office support.
 - Recommendation that a small Christmas bonus is paid to the members of staff.
 - Recommendation that a new hedgecutter be purchased at a cost of £320.82 + vat. This includes a 5.0ah battery
6. To receive any urgent correspondence
7. To consider applications received for grant funding
8. Cllr Davies has requested the following items be discussed
 - War memorial at Ditteridge
 - Defibrillators
9. Finance
 - To receive any additional accounts for payment
 - To receive Statement of Balances
10. Chairman's Diary, Representatives' reports and report from County Councillors
11. Items of report and future Agenda items – to consider any applications for grants
12. Dates of forthcoming meetings: Playing Fields & Pavilion management – 29th November; Policy & Finance – 6th December; Planning & Conservation – 6th December; Box Hill & Rudloe Open Spaces – 13th December; Full Council – 16th December