

# BOX PARISH COUNCIL

Mrs.M.S.CAREY  
Clerk to the Council

COUNCIL OFFICE  
THE PARADE  
BOX  
CORSHAM  
WILTS SN13 8NX

**Office open to public**

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

Email: [mailbox@boxparish.org.uk](mailto:mailbox@boxparish.org.uk)

Website: [www.boxparishcouncil.gov.uk](http://www.boxparishcouncil.gov.uk)

23<sup>rd</sup> June 2022

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **Pavilion, Valens Terrace, Box** on **Thursday 30<sup>th</sup> June 2022** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely

*M.S. Carey*

**Mrs M.S. Carey**  
**Clerk**

## **AGENDA**

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
  - Cllr Ruth Hopkinson, Chair of Corsham Area Board, to attend and give a brief presentation on the Area Board and what is wishes to achieve this year
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Annual Council Meeting held on 26<sup>th</sup> May, update on issues and to consider any matters arising from these minutes
  - **Committees**: To fill the vacancy for one other Councillor on the Finance & Governance Committee and to agree the composition of the Personnel Committee and election of Committee Chair
  - **Predetermination**: Update re the article in the Rudloe Scene Newsletter
  - **Climate Strategy Working Group** – update
5. **Committees**
  - Finance & Governance**; To receive the Minutes of the Meeting held on 13<sup>th</sup> June 2022
    - **Recommendation** that as the Finance & Governance Committee will only meet bi-monthly, the clerk will circulate a list of the accounts for payment to all of the Finance & Governance Committee members in the middle of each month to obtain ratification for payment. The Financial Regulations to be changed to take account of this.
    - **Grant to Box Parish Magazine**: **Recommendation** that a grant of £100 be made to the Parish Magazine
    - **Green retrofit Fair – 1<sup>st</sup> October 2022**: Discussion on the letter from Colerne PC Climate Strategy Working Group
    - **Box Cubs**: **Recommendation** that permission be given to put up a marquee on the Recreation Ground on 25<sup>th</sup> November next to the Car Park to be used as a base for the North Wiltshire Cub Scout District Night hike.
    - **Discussion** on the name of the Parish Council
  - Playing Fields & Pavilion Management**: To receive the Minutes of the Meeting held on 6<sup>th</sup> June 2022
    - **Recommendation** that the quotation for the Resister Graph on the Cantilever Swing in the sum of £495 + VAT be accepted
    - **New handrails to the steps to the bridge**: **Recommendation** that Wiltshire Council be asked to provide the handrails at a cost of £100
    - **Ash Tree by the children's Play Area**: **Recommendation** that this tree be felled as previously agreed

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**Planning & Conservation:** To receive the Minutes of the Meeting held on 26<sup>th</sup> May and 13<sup>th</sup> June 2022

**Highways Committee;** To receive the Minutes of the Meeting held on 9<sup>th</sup> June 2022

- **Recommendation** that the Parish Council requests a pedestrian survey on the A1365 Devizes Road to ascertain the criteria for a formal pedestrian crossing

**Box Hill & Rudloe Open Spaces Committee:** To receive the Minutes of the Meeting held on 20<sup>th</sup> June 2022

- **Box Hill Common Community Orchard: Recommendation** that to comply with the Council's Climate Strategy Action Plan the quotation from Landcare to supply the fruit trees in the sum of £1203 + vat be accepted
- **Tree Management Plan: Recommendation** that the quotation from Tree Parts to carry out a survey on Box Hill Common, Lacy Wood and the Cemetery in the sum of £895 + VAT be accepted
- **Working Party for Rudloe Green: Recommendation** that the Terms of Reference and Aims of Objectives for the Working Party be accepted

12. To receive any urgent correspondence

- Corsham Station – Strategic Outline Business Case
- Wiltshire Council – MS Teams meeting - Positive Conduct equals Positive Democracy 7<sup>th</sup> July at 5 pm featuring Jackie Weaver
- Best Kept Village Competition – First round result

13. **Finance**

**Accounts:** To receive any accounts for payment and statement of balances

14. Chairman's Diary, Representatives' reports and report from County Councillors

15. Items of report and future Agenda items

16. Dates of forthcoming meetings: 28<sup>th</sup> July 2022