

Clerk to the Council  
Mrs. M.S. Carey



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SN13 8NX

Office Hours  
Monday & Thursday  
9.30am to 12.30pm  
(or by appointment)

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20<sup>th</sup> February 2020

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held in the **Parish Council Offices, The Parade, Box** on **Thursday 27<sup>th</sup> February 2020** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting**

Yours sincerely,

*M.S. Carey*

**Margaret Carey**  
**Clerk**

#### **AGENDA**

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 5 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Council Meeting held on 30<sup>th</sup> January 2020, update on issues raised and to consider any matters arising from these minutes
  - **New website** - Discussion on the content
  - **VE Day celebrations** - update
5. **Committees**
  - Policy & Finance**: To receive the minutes of the meeting held on 10<sup>th</sup> February 2020
    - **Change of road name for Ashley Road**: Recommendation that no further action is taken
    - **Proposed diversion of part of footpaths 50, 52 and 53 Wadswick**: Recommendation that the proposals be accepted.
  - Cemetery Management**: To receive the minutes of the meeting held on 3<sup>rd</sup> February 2020
    - **Chapel Roof** - update
  - Planning & Conservation**: To receive the minutes of the meeting held on 30<sup>th</sup> January and 10<sup>th</sup> February 2020
  - Personnel**: To receive the minutes of the meeting held on 3<sup>rd</sup> February 2020
    - **Confidential Appendix to Minutes**: This confidential item will be presented to the Council at the end of the meeting under closed session. Members of the public and press will be excluded for this item in accordance with the Public Bodies (Admission to meetings) Act 1960
6. To receive any urgent correspondence
7. Highways matters – Issues for the next CATG meeting
  - Leafy Lane - result of metro count
8. To receive any additional accounts for payment
9. To receive Statement of Balances
10. Chairman's Diary, Representatives' reports and report from County Councillors
11. Items of report and future Agenda items
12. Dates of forthcoming meetings:
  - Playing Fields & Pavilion Management - 2<sup>nd</sup> March
  - Policy & Finance - 9<sup>th</sup> March      Planning & Conservation - 9<sup>th</sup> March
  - Box Hill & Rudloe Open Spaces - 16<sup>th</sup> March      Personnel - 16<sup>th</sup> March
  - Full Council - 26<sup>th</sup> March