

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office open to public**

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

Email: [mailbox@boxparish.org.uk](mailto:mailbox@boxparish.org.uk)

Website: [www.boxparishcouncil.gov.uk](http://www.boxparishcouncil.gov.uk)

8<sup>TH</sup> December 2022

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 15<sup>th</sup> December 2022** commencing at **6.00 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely

*M.S. Carey*

**Clerk**

**A G E N D A**

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 15<sup>th</sup> December 2022, update on issues and to consider any matters arising from these minutes
  - Climate Strategy Working Group – update
5. Co-option of Councillor to fill the vacancy on the Box Rudloe Ward
6. **Committees**  
**Playing Fields & Pavilion Management:** To receive the Minutes of the Meeting held on 28<sup>th</sup> November 2022
  - **Recommendation** that the revised charges for use of the Pavilion and other facilities be accepted
  - To discuss the Cleaning Contract for the Pavilion and to consider comparative quotes received

**Planning & Conservation:** To receive the Minutes of the Meeting held on 5<sup>th</sup> December 2022

**Finance & Governance:** To receive the Minutes of the Meeting held on 5<sup>th</sup> December 2022

- **Recommendation** that the Parish Council discusses terminating the Lease on the Market Place Car Park and hand this back to Wiltshire Council
- **Recommendation** that the automatic grant to the Selwyn Hall Management Committee of £1000 be stopped. The Selwyn Hall can apply to the Parish Council for a grant in the same way as other community groups
- **Recommendation** that the Parish Council discusses asking Wiltshire Council to transfer the Lease of the Jubilee Youth Centre, Market Place to Management Committee
- **Recommendation** that the Precept for 2023/24 is set at £178,865 which will result in a Band D charge of £100.72 pa. This will be an increase on last year of £10.43 which is equal to a 11.5% increase
- **Recommendation** that a grant of £550 is made to the Box Methodist Church to help towards covering the additional costs incurred in running a Warm Welcome Community space with a hot soup lunch offer
- **Recommendation** that a grant of £50 is made to Wiltshire Citizens Advice

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**Highways: To receive the Minutes of the Meeting held on 12<sup>th</sup> December 2022 and to consider any recommendations made**

**7. To receive any urgent correspondence**

**8. Finance**

**Accounts: To receive any accounts for payment and statement of balances**

**9. Chairman's Diary, Representatives' reports and report from County Councillors**

**10. Items of report and future Agenda items**

**11. Dates of forthcoming meetings:**

**Cemetery management – 9<sup>th</sup> January 2023; Planning & Conservation – 16<sup>th</sup> January**

**Personnel – 23<sup>rd</sup> January; Full Council – 26<sup>th</sup> January**