



BOX PARISH COUNCIL

Email: clerk@boxparishcouncil.gov.uk

Website: www.boxparishcouncil.gov.uk

20th June 2024

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 27th June 2024** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely

M.S. Carey

Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Annual Council Meeting held on 30th June 2024, update on issues and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update on Great Big Green Week
5. **Committees**
 - i. **Playing Fields Management**: To receive the Minutes of the Meeting held on 3rd June 2024

Recommendation that the Parish Council borrow internally to complete the work to the path on the Recreation Ground behind Mead Villas during this financial year and to put the monies back into the budget for next year as there is a £2000 shortfall in the current budget.
 - ii. **Planning & Conservation**: To receive the Minutes of the Meetings held on 30th May and 10th June 2024
 - iii. **Finance & Governance** : To receive the Minutes of the Meeting held on 10th June 2024

Capital Asset Strategy: To agree the Fixed Asset Strategy and Asset Register format
 - iv. **Box Hill & Rudloe Open Spaces**: To receive the Minutes of the Meeting held on 17th June 2024 (to follow)

Recommendation that the estimate for costs to restore the GWR seat on Box Common be accepted

To discuss the suggestion that dates of the Working Groups/Council Surgeries be included in the Calendar of meetings on the website.
6. To receive any urgent correspondence
 - CPRE Best Kept Village – results of first round
 - Application re Wiltshire & Swindon Tree Warden Scheme
 - Details of proposed improvements to pedestrian crossing by the School
7. **Items for discussion**
 - To consider the **recommendation** from the Buildings Committee omitted from last month’s Agenda that the Committee had accepted the report from the Working Group and had recommended. In principle, that the two facilities (Parish Council Offices and Pavilion) be merged into one to be located in the Pavilion
 - Discussion as to whether or not to hold an additional Highways Committee meeting to consider the report re Hazelbury Hill
 - **Parish Council emails**: In light of advice from the IT technician and from NALC regarding Freedom of Information protection to discuss that **all** Councils should be using the boxparishcouncil.gov.uk email address (copy of NALC Briefing Note attached)

- Serving of Agendas: to discuss whether a link to the website could be emailed out instead of sending the Agenda
- Publication of draft Minutes: To discuss whether draft Minutes should be put onto the website
- Donation of a copy of “We are the Ark” and “Wilding” to the two Schools
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8. To consider the following applications for grants:

- Application from Corsham Primary School Broadwood Site for funding in the sum of £1000 to purchase a permanent shelter to provide access to learning outdoor all year round. Deferred from last month’s Council meeting
- Revised application from Box Bowls Club for funding towards four accessibility steps at a cost of £60 per step
- Application from St Thomas a Becket for funding towards the Children’s Summer Holiday Club in the sum of £590
- Application from Box Methodist Church for funding to help towards covering the additional costs incurred in running a Warm Welcome Community Space in the sum of £702
- Application from 1st Neston and Box Scout Group for grant of £750 towards purchase of replacement climbing and camping equipment

9. Accounts: To receive any accounts for payment and statement of balances

10. Chairman’s Diary, Representatives’ reports and report from County Councillors

11. Items of report and future Agenda items

12. Dates of forthcoming meetings: *Cemetery Management – 1st July; Planning & Conservation – 8th and 25th July; Buildings Management – 8th July; Highways – 22nd July; Full Council – 25th July; Personnel – 29th July*