

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

Email: mailbox@boxparish.org.uk

Website: www.boxparishcouncil.gov.uk

24th November 2023

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 30th November 2023** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely *Members of the public are welcome to attend the meeting*

M.S. Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 26th October 2023, update on issues and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
5. Vacancy on Parish Council for the Box Ward – To consider the application received for co-option on to the Parish Council
6. Committees
 - i. Cemetery Management: To receive the Minutes of the Meeting held on 6th November 2023

Recommendation that the increase to the Cemetery Charges for 2024/25 be accepted and that the cost for the In Memoriam Board application and entry in Book of Remembrance remains as it is

Recommendation that the rental of the top field remains at £400 per annum

Recommendation that Melissa Turner be asked to carry out an Ecological Survey on the Ecological Corridor in the Cemetery at a cost not exceeding £1000 and that the Council applies to Wiltshire Council for Tree Preservation Orders on all trees in the Corridor.

Recommendation that the new information sheet “Looking after your memorial” be accepted.

- ii. Buildings Management: To receive the Minutes of the Meeting held on 13th November 2023

Recommendation that the revised Terms of Reference for the Pavilion Working Group be accepted.

- iii. Planning & Conservation: To receive the Minutes of the Meeting held on 26th October and 13th November 2023

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- iv. **Highways** To receive the Minutes of the additional Meeting held on 20th November 2023

Recommendation that the following issues be taken to the next LHFIG meeting:

- Dropped kerbs on Leafy Lane; at Middlehill Lane; lower end of Bulls Lane
- Bus Stop to be painted on A365 Devizes Road and on A4 outside pharmacy
- B3109 – suggest that Wiltshire Highways consider changing the road markings to continuous and solid double white lines along with the appropriate signage

- v. **Personnel:** To receive the Minutes of the Meeting held on 27th November (to follow)

Recommendation that the revised Terms of Reference for the Council and Committees be accepted

7. To receive any urgent correspondence

- Damage to red telephone box in Henley Lane
- Application for grant from Corsham Carers Café
- Permission to use the Recreation Ground for Campfest on Friday 12th July 2024
- Use of Pavilion for children's party involving a reptile workshop
- Letter re SID Data Sharing rollout

8. **Items for discussion:** Nil

9. **Finance**

Accounts: To receive any accounts for payment and statement of balances

10. **Chairman's Diary, Representatives' reports and report from County Councillors - Report on Area Board Meeting**

11. **Items of report and future Agenda items**

12. **Dates of forthcoming meetings:**

*Playing Fields Management – 4th December; Finance & Governance – 11th December;
Planning & Conservation – 11th December; Box Hill & Rudloe Open Spaces – Thursday 14th
December; Full Council – 18th December*