

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office open to public**

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

22<sup>nd</sup> July 2021

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held **at The Pavilion, Valens Terrace, Box** on **Thursday 29<sup>th</sup> July 2021** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting**

Yours sincerely,

*MS Carey*

**Margaret Carey**  
**Clerk**

## A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 3 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Annual Council Meeting held on 24th June 2021, update on issues raised and to consider any matters arising from these minutes
  - **Climate Strategy Engagement**: Report from the working party
5. **Committees**
  - Policy & Finance**: To receive the Minutes of the meeting held on 12<sup>th</sup> July 2021
    - **The Lodge: Recommendation** that the tenancy be extended for a further fixed term of 12 months
    - **Parliamentary Constituency Boundary Review**: Discussion as to whether any representations be made
    - **Review of Website**: Report from the Working Group meeting
  - Cemetery Management Committee**: To receive the Minutes of the meeting held on 5<sup>th</sup> July
    - **Grave spaces and future use: Recommendation** that because of the exceptionally high number of reserved graves, further applications for reserving a grave be put on hold for two years
  - Planning & Conservation**: To receive the minutes of the meetings held on 24<sup>th</sup> June and 12<sup>th</sup> July 2021
  - Playing Fields & Pavilion Management Committee**: To receive the Minutes of the meeting held on 26<sup>th</sup> July 2021 and to consider any recommendations made (Minutes to follow)
6. To receive any urgent correspondence including
  - Application for Funding from Box Parish Community Assist
7. **Items for Discussion**: Relationship between Policy & Finance and Full Council and the Risk – Cllr Davies
8. **Finance**
  - To receive any additional accounts for payment
  - To receive Statement of Balances
9. Chairman's Diary, Representatives' reports and report from County Councillors
10. Items of report and future Agenda items
11. Dates of forthcoming meetings: Policy & Finance: - 2<sup>nd</sup> August 2021;  
Planning & Conservation – 9<sup>th</sup> August 2021; Box Hill & Rudloe Open Spaces - 16<sup>th</sup> August 2020  
Full Council – 26<sup>th</sup> August 2021