



# BOX PARISH COUNCIL

Email: [clerk@boxparishcouncil.gov.uk](mailto:clerk@boxparishcouncil.gov.uk)

Website: [www.boxparishcouncil.gov.uk](http://www.boxparishcouncil.gov.uk)

18<sup>th</sup> April 2024

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 25<sup>th</sup> April 2024** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

**Members of the public are welcome to attend the meeting**

Yours sincerely

*M.S. Carey*

**Clerk**

## A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 28<sup>th</sup> March 2024, update on issues and to consider any matters arising from these minutes
  - Climate Strategy Working Group – update
5. **Committees**
  - i. **Playing Fields Management**: To receive the Minutes of the Meeting held on 8<sup>th</sup> April 2024
    - Recommendation** that the Under 7s be know as “the Lower Playground”
    - Recommendation** that the quotation from Tree Parts Ltd for the work to the Ash tree at the bottom corner of the allotment in the sum of £240 + vat be accepted
    - Recommendation** that the quotation from Tree Parts Ltd for the work to the Horse Chestnut G64 tree in the sum of £185 + vat be accepted
    - Recommendation** that the quotation from Tree Parts Ltd for the work to the Horse Chestnut Tree T13 and the Tulip Tree T35 in the sum of £660 + vat be accepted
  - ii. **Planning & Conservation**: To receive the Minutes of the Meetings held on 28<sup>th</sup> March 15<sup>th</sup> April and 2024 be accepted
  - iii. **Finance & Governance**: To receive the Minutes of the Additional Meeting held on 15<sup>th</sup> April 2024
    - Recommendation** that the Parish Council continues with its membership for WALC for a further year.
    - Recommendation** that the Parish Council becomes a Great West Way Destination Ambassador at a cost of £177 pa based on a three year commitment
  - iv. **Box Hill & Rudloe Open Spaces**: To receive the Minutes of the Meeting held on 22<sup>nd</sup> April 2024 (to follow) and to consider any recommendations made
6. To receive any urgent correspondence
7. **Items for discussion**
  - To discuss the arrangements for Box Revels
8. Accounts: To receive any accounts for payment and statement of balances
9. Chairman’s Diary, Representatives’ reports and report from County Councillors
10. Items of report and future Agenda items
11. Dates of forthcoming meetings: *Cemetery Management – Thursday 2<sup>nd</sup> May; Planning & Conservation – 13<sup>th</sup> May; Buildings Management – 13<sup>th</sup> May; Highways – 20<sup>th</sup> May; Personnel . - Thursday 23<sup>rd</sup> May Annual Parish Meeting – 9<sup>th</sup> May (Broadwood school); Annual Council – 30<sup>th</sup> May*