

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356

Email: mailbox@boxparish.org.uk

Website: www.boxparishcouncil.gov.uk

19th October 2023

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 26th October 2023** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely *Members of the public are welcome to attend the meeting*

M.S. Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 28th September 2023, update on issues and to consider any matters arising from these minutes
 - Letter from Ruth Cooke GreenSquare Accord
 - Climate Strategy Working Group – update
5. **Committees**
 - i. **Playing Fields Management:** To receive the Minutes of the Meeting held on 2nd October 2023

Recommendation that the work to the veteran Lime tree for a bracing system and remedial tree works to reduce end weight leverage on the seven main vertical boughs on the main stems and shorten southern leverage, pruning back to points of new generation in the sum of £2500 be accepted
 - ii. **Finance & Governance:** To receive the Minutes of the Meeting held on 9th October 2023

Recommendation that the Parish Council looks at using Earmarked Reserves to go towards the cost of the replacement mule.
 - iii. **Planning & Conservation:** To receive the Minutes of the Meeting held on 28th September and 9th October 2023
 - iv. **Box Hill Common and Rudloe Open Spaces** To receive the Minutes of the Meeting held on 16th October 2023

Recommendation that the quotation from Tree Parts Ltd for clearing the vegetation from the wall at Albion Terrace in the sum of £3320 + vat be accepted
 - v. **Highways:** To receive the Minutes of the Meeting held on 23rd October 2023 (to follow) and to consider any recommendations

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6. **To consider any applications for grants:**
 - **Box Parish Magazine - £100 to help marketing of the Parish Magazine**
 - **Box Pre-School Playgroup - £500 for wet pour overlay for the playgroup outside play area**
 - **Green Room Youth Club - Grant towards the Sports Coach cost for the year**
 - **Selwyn Hall Management Committee - Grant towards the running costs of the Selwyn Hall**
7. **To receive any urgent correspondence**
 - **Letter from HMRC re VAT claim**
 - **Letter re defibrillator at MoD Community Centre, Rudloe**
8. **Items for discussion:**
 - **To discuss the Health & Safety issue in the Cemetery – split branch on Scots Pine and to consider the quotation from Tree Parts in the sum of £480 + vat to remove this**
9. **Finance**
Accounts: To receive any accounts for payment and statement of balances
10. **Chairman's Diary, Representatives' reports and report from County Councillors - Report on Area Board Meeting**
11. **Items of report and future Agenda items**
12. **Dates of forthcoming meetings:**
Cemetery Management – 6th November; Planning & Conservation – 13th November; Buildings Maintenance - 13th November; Personnel - 27th November; Full Council - 30th November