



BOX PARISH COUNCIL

Email: clerk@boxparishcouncil.gov.uk
Website: www.boxparishcouncil.gov.uk

20th March 2025

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in **The Pavilion, Valens Terrace, Box** on **Thursday 27th March 2025** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely
M.S. Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chair’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 27th February and the Extraordinary Council meeting held on 12th March 2024, update on issues and to consider any matters arising from the Minutes
 - Climate Strategy Working Group – update
 - Grant to Rudloe Community Association – to agree when the grant of £17500 should be released
 - Discussion on the S106 monies
 - Best Kept Village Competition - update
5. Committees
 - i. Cemetery Management: To receive the Minutes of the Meeting held on 3rd March 2025

Recommendation that the Contract for the maintenance of the Cemetery be renewed from 1st April 2025 in the sum of £8873.28 + vat
 - ii. Planning & Conservation: To receive the Minutes of the Meetings held on 27th February and 10th March 2025

Neighbourhood Plan - To discuss the Report to the Parish Council and the Draft Neighbourhood Plan and to formally agree the draft Plan, subject to any further amendments. Mr Martyn Thomas from the Neighbourhood Plan Steering Group will be attending

Recommendation that the Parish Council adopts the Pre-Application Protocol as agreed with the Planning & Conversation Committee and the Steering Group

War Memorial: To accept the recommendation that PhoenixC4 carries out the work to The War Memorial in the sum of £700 for the steps and £540 for the work to the wall and to accept their offer to pay for the future annual upkeep
 - iii. Buildings Management: To receive the Minutes of the Meeting held on 10th March 2025

Recommendation to accept the quotation from D.J. Mathias for installation of a mains operated motion sensor tap in the disabled toilet in the sum of £535 + vat

Recommendation that the quotation from GreenAcres Electrical for the connection of the tap in the sum of £345 + vat

- iv. **Highways:** To receive the Minutes of the Meeting held on 17th March 2025

Recommendation that the suggested TRO for waiting restrictions on the A4 Ashley by Budgens be included with the other Orders

Recommendation that three signs for the Car Parks are purchased from Mirage Signs in the sum of £55 each

Recommendation that a Highways Improvement request form be submitted to LHFIG enquiring about the policy for 20 mph speed limits and to request that consideration be given to reducing speeds on residential roads in Box and Rudloe to 20 mph

- v. **Personnel:** To receive the Minutes of the Meeting held on 24th March 2025 and to consider any recommendations

Members of the public will be excluded for any confidential items in accordance with the Public Bodies (admission to meetings) Act 1960

6. **Items for discussion**

- a. **Bowling Green Maintenance Contract:** To agree the Annual Maintenance Contract for the Bowling Green with Avon Sportsground Maintenance Company in the sum of £6962 + vat from 1st April 2025

- b. **Annual Parish Meeting:** To discuss the arrangements for the Annual Parish Meeting to be held on 22nd April 2025

7. **To receive any urgent correspondence**

- a. **Kingsdown Golf Club** – Application for Temporary Traffic Regulation Order re proposed works to trees

8. **Accounts:** To receive any accounts for payment and statement of balances

9. **Chairman's Diary, Representatives' reports and report from County Councillors**

10. **Items of report and future Agenda items**

11. **Dates of forthcoming meetings**

Annual Parish Meeting - 22nd April 2025; Annual Council Meeting - 15th May 2025