



BOX PARISH COUNCIL

Email: clerk@boxparishcouncil.gov.uk
Website: www.boxparishcouncil.gov.uk

20th February 2025

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in **The Pavilion, Valens Terrace, Box** on **Thursday 27th February 2025** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely
M.S. Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 30th January 2024, update on issues and to consider any matters arising from the Minutes
 - Climate Strategy Working Group – update
5. **Committees**
 - i. **Playing Fields Management:** To receive the Minutes of the Meeting held on 3rd February 2025

Recommendation that the quotation from Tree Parts Ltd in the sum of £2923 + vat for work to trees deemed as a high priority due to safety concerns be accepted.

- ii. **Finance & Governance:** To receive the Minutes of the Meeting held on 10th February 2025

Recommendation that, in principle, the Full Council agrees to progress the idea of a Business Plan and that all the costings etc should be in place ready for this to be launched after the elections in May.

Recommendation that the increase in charges for use of the Pavilion for 2025-26 be accepted. The charges for use of the Recreation Ground will be discussed at a later date

Recommendation that the procurement matrix for the Pathway Lighting at Valens Terrace be considered and that the Full Council appoints the contractor to carry out the work

Recommendation that a Working Group be set up to look at the revised Committee Structure and look at how the Planning issues can be resolved.

Recommendation that a grant be given to Box Methodist Church in the sum of £520 towards the additional costs incurred in running a Warm Welcome Community Space out of this year's budget and to advise them that a further grant would be considered in the next financial year

- iii **Planning & Conservation:** To receive the Minutes of the Meetings held on 30th January and 10th February 2025

iv. **Box Hill & Rudloe Open Spaces:** To receive the Minutes of the Meeting held on 17th February 2025

6. To receive any urgent correspondence -

- Letter asking if the Council would be arranging an event to celebrate 80 years of the end of World War II on Thursday 8th May
- Letter from a resident regarding proposed work at Pye Corner, Box
- Licensing Application – 8 Market Place, Box

7. **Items for discussion:**

- Renewal of Licence for Box C of E School to use the Recreation Ground

8. Accounts: To receive any accounts for payment and statement of balances

9. Chairman's Diary, Representatives' reports and report from County Councillors

10. Items of report and future Agenda items

11. Dates of forthcoming meetings:

*Cemetery Management – 3rd March; Buildings Management - 10th March; Planning & Conservation – 10th March; Highways – 17th March; Personnel – 24th March
Full Council – 27th March*