

# **BOX PARISH COUNCIL**

## **CEMETERY RULES**

**Fresh flowers are permitted. In line with the Council's climate strategy artificial flowers are no longer allowed.  
All packaging to be removed**

### **1. MEMORIALS PERMITTED**

- a. To reduce maintenance costs, and safety risks, only headstones conforming to the council's specifications may be erected in the Cemetery.
- b. No erection of a headstone (or replacement) or the laying of a memorial tablet (or replacement) or the making of an additional inscription on either, is to be carried out without the prior written permission of the Council.
- c. Concrete, or any stone which is liable to crumble under the action of weather, is not permitted for a headstone.
- d. No headstone is to be erected until six months after the interment
- e. The maximum height of the visible part of the headstone is 900mm (3 ft), the maximum width is 760mm (2'6"), the minimum thickness must be 75mm (3"), maximum thickness 100mm (4")
- f. All new memorials are to consist of a headstone made of an upright, single plate (Monolith) in natural hard stone, set directly into the ground. This headstone will be installed by burying the required percentage of its height in accordance with the National Association of memorial Masons NAMM) . All memorials (including replacements) erected in the cemetery will be installed in accordance with the standards laid down by NAMM in existence at the time of installation
- g. Only the *replacement* of 'lawn' memorials will be permitted
- h. Kerbstones on new graves are not permitted
- i. All memorials must be engraved (or otherwise permanently marked) with the appropriate grave code number supplied by the Council.
- j. Details of ALL new memorials, or changes to existing ones, including inscriptions, are to be submitted to Box Parish Council for approval before installation. There will be an application fee payable to the Parish Council in respect of all headstones, additional inscriptions etc which will form part of the stone masons' charges.

### **2. CONTAINERS, VASES, FLOWERS**

- a. In addition, a separate facility may be provided for the purpose of accommodating flower vases. It must be installed independently to the headstone in accordance with the following criteria:
- b.
  - i. The construction of the flower vase holder must be of the same materials as the headstone
  - ii. It must be a minimum of 117mm (6 inches) wide, by 117mm (6 inches) long by 112mm (4 inches) deep; and a maximum of 178mm (7 inches) wide by 178mm (7 inches) long, by 178mm (7 inches) deep
  - iii. This flower vase holder must be placed on top of a concrete plinth directly in front of the headstone. This plinth must be a maximum of 230 mm (9 inches) long by 230mm (9 inches) wide by 50mm (2 inches) deep

- iv. The plinth must be recessed into the soil so that the upper surface is just below the surrounding ground level
- v. A maximum of TWO of these vase facilities may be installed against any one headstone
- c. The formation of gardens is not permitted. Flowers, shrubs or other plants, must not be planted in a grave space and will be removed by the Council
- d. Any items other than flowers can only be placed on the graves for the first year. These will be removed within six months from the date of the first anniversary.
- e. Christmas wreaths will be removed on or after 15<sup>th</sup> January and left in the Chapel for collection.
- f. Any unauthorised objects, dead flowers or artificial flowers, may be removed at any time at the discretion of the council. Flowers must be in proper containers. Glass vases are not permitted.
- g. The grave will be levelled and grassed over by the council sometime after settlement has taken place (normally after 6 months)

### **3. GARDEN OF REMEMBRANCE**

- a. No memorials, nor vases or other objects etc. are permitted in the Garden of Remembrance (Scattered remains area). However, the laying of cut flowers is permitted.

### **4. CREMATED REMAINS SECTION**

- a. No memorial is to be installed, nor changes made to an existing one, without prior written permission of the Parish Council.
- b. Only horizontal, splayed tables are permitted. The size of this tablet must be 450 mm (18") by 300 mm (12")
- c. If required, a facility for incorporating a maximum of two flower vases may be incorporated within this tablet
- d. The tablet must be supported on a base. This base must be 600 mm (24") by 450 mm (18")
- e. The top of this base must be just below the level of the ground immediately surrounding it.
- f. All memorials are to be engraved, or otherwise permanently marked, with the appropriate grave code number supplied by the Council.
- g. Memorial tablets may be placed without delay after an interment.

### **5. GREEN BURIALS**

No headstones or other markers are allowed in the Green Burial area.

### **6. MEMORABILIA:** No memorabilia of any kind should be placed on the grave space.

### **7. DOGS**

Dogs will only be permitted into the Cemetery as long as they are kept under control and on a lead.

### **8. ALCOHOL**

No alcohol will be permitted anywhere in the Cemetery

### **9. ENFORCEMENT OF RULES**

The Parish Council expects everyone to comply with these rules, and reserves the right to vary them as and when it deems to be necessary. The Council will also remove any item or rectify any situation which it believes is contrary to the rules of the Cemetery at the time or is a matter of safety.