

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

COUNCIL OFFICE
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31st October 2022

Dear Councillor

You are summoned to a meeting of the **Cemetery Management Committee** to be held at **the Council Chambers** on **Monday 7th November 2022** commencing at **7.00** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.
Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the Meeting held on 5th September 2022
5. Review of all issues raised and actions matters arising from the Minutes
Including
 - Tree Survey – a vote to recommend to Full Council on 24th November to implement phase 1 of TreeParts programme: Trees 2064 and 2070 cost £1590 + vat. This sum is within the current year budget. Details in the Cemetery Tree Plan
 - Replacement windows in the Lodge - update
 - Gates – update on broken railings and stays for the gates - update
 - Pots by the Chapel
 - Safety of headstone – survey report following the safety check
6. Forward Plan for the Cemetery Management Committee – copy attached
7. To review the rules for the Cemetery including artificial flowers/plastics policy and rules relating to Green Burials
8. To review the charges for 2023/24
9. War Memorial – to discuss transferring this to Planning & Conservation Committee. Report to Wiltshire Highways on the condition of the War Memorial retaining wall.
10. To receive any correspondence
 - Damage to grave by tree roots – ND3
 - Applications for memorials
11. Report of any Health and Safety issues
12. Any items of report or future agenda items
13. Date of next meeting – 9th January 2023