

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

E-mail: support@boxparishcouncil.gov.uk
Website address: www.boxparishcouncil.gov.uk

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356

7th January 2025

Dear Councillor,

You are summoned to a meeting of the Buildings Management Committee to be held at the Parish Council Offices on Monday 13th January 2025 commencing at 7.30 p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely
M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the meeting held on 11th November 2024 and to consider any issues not covered by the Agenda

5. Pavilion

- a) Any issues raised by the user groups including complaint from Hirer
- b) Boiler - quote to remedy thermostat issues
- c) Motion sensor tap for disabled toilet – update
- d) Electric hand dryers in the toilet – update
- e) Replacement lintel to public toilets - update

Project updates

- f) Pavilion booking software – update
- g) Update from Pavilion Working group

Items for discussion

- h) Council Offices - Timber on top of railings/repairs to front wall – update

7. Jubilee Youth Centre – update and volunteer representative

8. Forward Plan/Risk Assessment and Asset Management

9. Items of Report and Future Agenda items

Date of next meeting - 10th March 2025