

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356

Email: clerk@boxparishcouncil.gov.uk
Website: www.boxparishcouncil.gov.uk

12th December 2023

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Monday 18th December 2023** commencing at **6.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Members of the public are welcome to attend the meeting
Please note there will be drinks with staff at 6.00 pm

Yours sincerely
M.S. Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 30th November 2023, update on issues and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
5. Committees
 - i. Playing Fields Management: To receive the Minutes of the Meeting held on 4th December 2023

Recommendation that the quotation from Ashley Rich in the sum of £749 + vat for retaining work to the path in the Allotments be accepted with the work being carried out next March.

Recommendation that the quotation from Ashley Rich in the sum of £6481.42 + vat for the work to the path in the Lovar Garden be accepted with the shortfall in budget to be taken from the earmarked reserves

Recommendation that the Mill Lane hedge is cut annually

Recommendation that the charges for use of the Playing Fields for 2024/25 be accepted

Recommendation that the request for a small part of the Recreation Ground be used as a Soul Space on a Wednesday on a weekly basis from Lent next year, to include the erection of a Prayer Tent

- ii Finance & Governance: To receive the Minutes of the Meeting held on 11th December 2023

Recommendation that the Parish Council subscribes to software for parishioners to sign up by email to enable copies of surveys, newsletters etc to be circulated

Recommendation that the draft budget be accepted and that the Precept for 2024/25 is set at £199547 which is an 11.5% increase on last year.

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Recommendation that the quotation from MS Amlin Insurance SE for the motor policy in the sum of £831.89 be accepted

Recommendation that the draft Capital Asset Strategy be adopted

Discussion on signing up to the Climate Coalition Open Letter

- iii. **Planning & Conservation**: To receive the Minutes of the Meeting held on 30th November and 11th December 2023

Recommendation that the quotation for scaffold at the Blind House in the sum of £740 be accepted

- iv. **Box Hill & Rudloe Open Spaces Committee**: The meeting scheduled for 14th December was cancelled

6. To receive any urgent correspondence

- Request to hold Campfest on the Recreation Ground on 12th July 2024

7. **Items for discussion**:

- Challenging interactions with parishioners

8. **Finance**

Accounts: To receive any accounts for payment and statement of balances

9. Chairman's Diary, Representatives' reports and report from County Councillors

10. Items of report and future Agenda items

11. Dates of forthcoming meetings:

Cemetery Management – 8th January

Planning & Conservation – 15th January

Building Management - 15th January

Highways - 22nd January

Personnel – 29th January

Full Council – 25th January