

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

E-mail: clerk@boxparishcouncil.gov.uk
Website address: www.boxparishcouncil.gov.uk

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356

18th August 2025

Dear Councillor,

You are summoned to attend a Meeting of the Box Parish Council to be held in **The Pavilion, Valens Terrace, Box** on **Thursday 28th August 2025** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely
M.S. Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chair's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Annual Council Meeting held on 31st July 2025, update on issues and to consider any matters arising from the Minutes:
 - a. Co-option to fill the vacancies on the Parish Council – an update as the deadline was 25th August 25.
5. **Committees**
 - a. **Playing Fields Management:** To receive the Minutes of the Meeting held on 4th August 2025.
 - i. **Recommendation.** To accept the quote for the new netting at the wooden climbing frame, cost £tbc (now part of a wider quote from Bigwood – see below).
 - ii. **Recommendation.** To accept the Bigwood quote at £12,850 with the proviso of further due diligence – reference site visit and testimonial(s).
 - iii. **Recommendation** – Tree work. To accept the tree quote for the Sycamore, £780+VAT
 - iv. **Recommendation** – Tree work. To accept the tree quote for the Acacia, £480+VAT
 - b. **Planning & Conservation:** To receive the Minutes of the Meetings held on 11th August 2025.
 - i. **Recommendation** – To accept the refurbishment quote for the bronze plaque at the Viewing Platform, cost £260 + VAT.
 - ii. **Recommendation** – To accept the refurbishment quote for the gate plaque at the Fountain, cost £360 + VAT.
 - c. **Finance & Governance.** To receive the Minutes of the Meeting held on 11th August 2025.
 - i. **Recommendation.** To reply to the Hazelbury Hill TRO with the same wording as previously minuted; Resolved by 12 votes in favour and two against that the Parish Council does not endorse the Highways Engineer re position and extent of parking restrictions on Hazelbury Hill and Quarry Hill.
 - ii. **Recommendation.** That there are no objections to the alcohol licence application at Westwood Road, Rudloe with the proviso that councillors wanted to see the end time of 11pm reduced to either 10pm or 1030pm; this proviso would be submitted to Wiltshire Council.
 - d. **Boxhill and Rudloe Open Spaces:** To receive the Minutes of the Meeting held on 18th August 2025.
 - i. **Recommendation:** To accept the landscape quote for the Rudloe Green goalmouths from JH Jones at a cost of £2,366+VAT.
 - ii. **Recommendation:** To accept the 2nd fence materials regarding the new pathway and cost at a cost of £556 + VAT.

6. Items for discussion:
 - a. Committee and Strategy evening Part 2, on Thursday 4th September at 7pm.
 - b. Budget preparation – looking ahead.
 - c. CPRE Centenary – letter from CPRE and Recreation Ground centenary.
7. To receive any urgent correspondence
8. Accounts: To receive any accounts for payment and statement of balances
9. Chairman's Diary, Representatives' reports and report from County Councillors.
10. Items of report and future Agenda items
11. Dates of forthcoming meetings -
Cemetery – 1st Sep; Planning & Conservation – 1st and 28th Sep; Buildings - 8th Sep; Highways - 8th Sep; Full Council – 25th Aug and Personnel - 29th Sep.