



Box Parish Council

4th August 2026

Minutes of the Box Parish Full Council meeting held at 7.30pm on Thursday 30th July 2026 at The Pavilion, Box, SN13 8NT

1. Present:

Cllr T Walton (Chair)	Cllr N Ingledew
Cllr M Tye (Vice Chair)	Cllr I Johnston
Cllr N Botterill	Cllr S Roche
Cllr R Davies	Cllr B Walton
Cllr R Haslett	
	Cllr P Chamberlain (Wiltshire Councillor)
Clerk – S Vickery	Cllr P Wragg (Wiltshire Councillor)

Nine present.

1. **Apologies.** There were apologies from Cllrs R Duncan, R Leach and P Suchley and one absence, Cllr D Celerier.
2. **Public Question Time.** One member of the public was present. He wished to brief on the extensive work at Hazelbury Manor and the collaboration with the Glorious Cotswold Grass Project:
 - a. There is a 3-phase plan of clearance, hedging, coppicing and drystone work.
 - b. One Cllr asked about Muddy Bottom drainage and one asked about the estate owner's contribution to the CVW.
3. **Declarations** of interest relating to items on the Agenda. Nil.
4. **Chair's Announcements.**
 - a. Reminder – 28th Sep 7.15pm Selwyn Hall National Emergency Briefing Film.
 - b. Former Cllr Roger Bolton. The Chair requested a minute's silence to mark the passing of Roger Bolton.
5. **Previous Minutes.** The Minutes of the Council Meeting held on 25th June 2026 were received and signed as a true record.

6. **Committee minutes** and reports from chairs:

- a. **Personnel.** The Minutes of the Meeting on 6th July 2026 were received.
 - i. **Resolved:** All job descriptions will be adjusted to allow either Time or Payment in lieu in respect of overtime (eg Revels Day).
- b. **Open Spaces Committee.** The Minutes of the Meeting on 20th July 2026 were received.
 - i. **To note:** there will be a recommendation at the August Full Council for new football goal posts at the Recreation ground.

Action: Clerk to forward.

- c. **Planning Committee.** The Minutes of the Meetings on 25th June and 20th July 2026 were received.

7. **Finance Accounts.**

- a. **Resolved.** The accounts for payment, statement of balances and summary of Income and Expenditure – July 2026.
- b. **Resolved.** The *finalised* accounts for June 2026.

8. **Policies.**

- a. **Resolved.** Privacy and General Data Protection Policy.
- b. **Resolved.** Accessibility Policy.

9. **Items of Discussion.**

- a. Website update. Progress on the website was briefed, There would need to be a Comms WG in late August / September to determine the final look and feel of the new website.

b. Parish Office:

- i. The Chair briefed on the recent meeting with the Chair and Secretary of Selwyn Hall and the possibility of relocating the Parish Office.
- ii. Disposal of current Office. The auction route was briefed by the Chair of Buildings Management with the advantages over the open market sale. The FC Chair wished to note how transparency would work with a potential auction of a Council asset. The upside would be investment in current Pavilion and assets. Best value will need to be achieved. Care would be taken with communication, especially to Parade neighbours.

Action: Chair will produce a note for the Parish magazine to explain the relocation.

- iii. The Pavilion [Office] extension. These plans for the extension will be archived for future reference.
- iv. The replacement Pavilion heating system was briefed, either Air to Water or Air to Air. Chair Buildings briefed on the advantages and disadvantages and pattern of use. The use of a heating consultant was recommended. **Resolved:** £1,080+VAT for the system consultancy by CLPM.

10. Items of Correspondence. To receive any urgent correspondence.

- a. Wessex Water proposals for the 2028-30 major Bybrook project. Plans were circulated and will be added to the Highways agenda.
- b. Ms Brewster. The Soho Stud Grange challenge by Ms Brewster to Wiltshire Council was noted.
- c. Mrs Voysey and the Boxfields interpretation board. Further detail from Mrs Voysey is awaited.

11. Representative Reports. Chair's Diary, Representatives' reports (Area Board, Transport seminar and LHFIG) and report from County Councillors:

- a. WALC transport seminar. A useful WALC transport seminar was attended by the Chair, Chair Highways and Clerk on 17th July.
- b. Climate Change zoom call was attended by Cllr M Tye.
- c. Voices of Bybrook meeting. A positive meeting was attended by two Cllrs.
- d. County Cllrs report: Cllr P Chamberlain and Cllr P Wragg reported:
 - i. Reflected on previous showings of the Climate film.
 - ii. Reiterated the waste recycling pilot scheme.
 - iii. River Avon biodiversity 'identity' proposal was briefed.
 - iv. The replacement of the broken traffic light at the War Memorial was under consideration.
 - v. The Corsham LCWIP was covered. Combined parish ambition for a local LCWIP. To be added to Highways agenda.
 - vi. Transport Plan for WOMAD worked well, bar the safety of the cycling route.
 - vii. The Quarterly economic forum has now started.
 - viii. Hazelbury Hill. The latest position was briefed.

12. Future Agenda Items and General Reports. Items of report and future Agenda items. Nil.

13. Dates of forthcoming meetings:

Highways, Buildings and Planning	17 th August
Planning & Full Council	27 th August

14. **Date of next meeting** – as above, 7.30pm on Thursday 27th August 2026. The Council meeting closed at 9.12pm.

Signed and dated by the Chair.....