



Box Parish Council

MINUTES OF A MEETING OF THE FULL COUNCIL HELD ON 28th AUGUST 2025

1. **Present:**

Cllr T Walton (Chair)	Cllr H Parker
Cllr M Tye (Vice Chair)	Cllr R Leach
Cllr R Davies	Cllr S Roche
Cllr D Dorey	Cllr B Walton
Cllr R Haslett	
Cllr N Ingledew	Cllr P Chamberlain (Wiltshire Councillor)
Clerk – S Vickery	Clerk – M Carey

2. **Apologies:**

Cllr R Duncan
Cllr P Wragg (Wiltshire Councillor)

3. **Absence:** Nil

4. **Public Question Time:**

There were 3 members of the public present. Two members wished to raise concerns about the evolving Neighbourhood Plan regarding their properties that bordered the Tynings Quarry. The Chair reassured the members of the public that a formal consultation will be held in due course and that their concerns were fully noted.

5. **Declarations of Interest:** Nil

6. **Previous Minutes:** The Minutes of the Council Meeting held on 31st July 2025 were taken as read and signed as a true record.

7. **Matters / Actions arising from the Minutes.**

- a. The Chair announced the formal retirement of Margaret Carey as the Parish clerk after her marvellous commitment of 48 years' of service at the Parish Council.
- b. Cllr Davies noted the concern raised in the minutes on traffic speeds on the A4 and will continue to lobby.

8. **Committees**

- a. **Playing Fields Management:** The Minutes of the Meeting held on 4th August 2025 were submitted and agreed.

- i. **Resolved.** It was resolved by a majority (11 in favour with one abstention) to accept the quote for the new netting at the wooden climbing frame, no greater than £1,000+VAT.
 - ii. **Resolved.** It was resolved by a majority (11 in favour with one abstention) to accept the Bigwood quote at £12,850+VAT. The Clerk has now completed the due diligence with the receipt of a strong reference.
 - iii. **Resolved.** It was resolved by a majority (11 in favour with one abstention) to accept the tree quote for the Sycamore, £780+VAT.
 - iv. **Resolved.** It was resolved by a majority (11 in favour with one abstention) to accept the tree quote for the Acacia, £480+VAT.
- b. **Planning & Conservation:** The Minutes of the Meeting held on 11th August 2025 were submitted and agreed.
 - i. **Resolved.** It was resolved unanimously to accept the refurbishment quote for the bronze plaque at the Viewing Platform, cost £260 + VAT.
 - ii. **Resolved.** It was resolved unanimously to accept the refurbishment quote for the gate plaque at the Fountain, cost £360 + VAT. Widening the range of quotes was discussed with the Chair adding that councillors were welcome to suggest other contractors.
- c. **Finance & Governance.** The Minutes of the Meeting held on 11th August 2025 were submitted and agreed.
 - i. **Resolved.** It was resolved by a majority (7 in favour, 3 against with one abstention) to reply to the Hazelbury Hill TRO with the same wording as previously minuted; that the Parish Council does not endorse the Highways Engineer re position and extent of parking restrictions on Hazelbury Hill and Quarry Hill.
 - ii. **Resolved.** It was resolved unanimously that there are no objections to the alcohol licence application at Westwood Road, Rudloe with the proviso that councillors wanted to see the end time of 11pm reduced to 10pm.
- d. **Boxhill and Rudloe Open Spaces:** The Minutes of the Meeting held on 18th August 2025 were submitted and agreed.
 - i. **Resolved.** It was resolved unanimously to accept the landscape quote for the Rudloe Green goalmouths from JH Jones at a cost of £2,366+VAT.
 - ii. **Resolved.** It was resolved unanimously to accept the fence materials (regarding the new pathway) at a cost of £556 + VAT. It was added that grant funding might offset this cost.

9. **Items for discussion:**

- a. **Committee and Strategy evening Part 2**, on Thursday 4th September at 7pm. The draft agenda was shown and the Chair explained the focus on new committee priorities, budgets and structures.
- b. **Budget preparation.** The Clerk reminded the Committee Chairs to start thinking ahead to the cost of services and budget items.

- c. **CPRE Centenary.** The recent Centenary letter from CPRE was considered and the fact that the Recreation Ground centenary was also in 2026. Suggestions for projects for CPRE funding might include meadows with wildflower seeding and a new bridge over the Mill Lane stream. Cllr Parker agreed to ask the Revels planning committee if she could join as PC rep.

10. **To receive any urgent correspondence**

- a. The risks of managing the veteran tree at Alcombe were discussed in respect to the tree felling plan outlined by Wiltshire Council. It was agreed to clarify with Tree Parts the scope of their work and then to approach Wiltshire Council to ask if they would retain the liability after the management work.

Action: Clerk to discuss the veteran tree with Tree Parts and Wiltshire Council.

11. **Accounts:**

- a. **To receive any additional accounts for payment**

The following additional accounts were **resolved** for payment. The Statement of Balances was also reported and noted:

ACCOUNTS PAID – AUGUST 2025ChequesBACS

Salaries			10285.24
HM Revenue & Customs	-	PAYE	2754.11
Avon Sportsground Main Co	-	BG contract	696.20
		Materials	200.40
			896.60
J.H. Jones & Son	-	Cemetery Contract (inc VAT)	887.33
Castle Water	-	Car Park	2.95
Ultra-Warm Ltd	-	Repairs to Pavilion boiler	396.00
Tree Parts Ltd	-	Report on Sycamore; removing branch	486.00
Cleansing Services Group (CSG)	-	Emptying septic tank in Cemetery	236.00
Mirage Signs	-	Additional adhesive signs	30.00
Water2business	-	Rec Grd and Pav	30.83
Clarity Copiers	-	Printer cartridges for photocopier	228.48
Englebert Strauss	-	Additional polo shirts	119.50
WALC	-	New Councillor training	48.00
Gracefull Sign & Design	-	Sign for Burtons Lane	65.00
Westcare Supply Zone	-	Diary	25.64
Defence Infrastructure Organisation	-	Bus shelter Leafy Lane	20.00

Direct debit

NEST	-	Pension contribution	484.49
Initial Washrooms	-	Feminine Hygiene	
Hills Waste	-	Refuse collection	196.57
bOnline	-	Office and Pavilion	97.06
Novuna	-	Mowers Leasehire	396.00
Wiltshire Council	-	NDR Car Park	91.00
Wiltshire Council	-	NDR PFs & pavilion	247.00
Octopus Energy	-	Tractor shed electric	30.25
		Chapel	4.38
		Offices Gas/Electric	114.94
Octopus Energy	-	Pavilion Gas	16.56
Lloyds Bank	-	Charges	5.62

Standing Order

Giffgaff	-	Tablet monthly plan	8.00
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Debit card

Defib Warehouse	-	Defibrillator pads	140.40
Advanced Paints	-	Paint for seat	88.80
Amazon UK	-	Cleaning materials	78.80
A.B. Gerrish	-	Type 1 shingle	286.20
Amazon UK	-	Membrane	42.99
Seton UK	-	Sign for See Saw	148.73
Amazon UK	-	Signs; toilet seats	82.81
Amazon UK	-	Gambion baskets Lovar Garden	45.37

STATEMENT OF BALANCES**28th AUGUST 2025**Lloyds

Current Account	£ 12396.02
High Interest account	17143.46
	£ 29539.48
Less payments to go out	574.60
Working balance	£ 28964.88

Held on deposit in Lloyds	£ 25000.00
Balance in Lloyds	£ 53964.88

Tennis Account	£ 10217.27
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Held in BIBS	£ 85946.99
Held in Nationwide	£ 63854.13
	£ 149801.12

12. **Chairman's Diary, Representatives' reports and report from County Councillors.**

- a. The Chair reminded councillors that the retiring Clerk's farewell would be Fri 12 Sep, 1pm and also from 3-7pm, the Rudloe Community Centre is having an opening launch.
- b. There were no representative reports to note.
- c. Councillor Chamberlain feedback on items that the County Council are engaged in, such as the new Wilts Council Plan and projects for consultation (such as Pharmacies and EVs). He is a member of the Environmental and Health Select Committees, which to scrutinise council policies. He was asked to note:
 - i. That the current Climate policy is weak in terms of tree protection and management.
 - ii. The frustration that Parish SIDs cannot be currently used without further metro-counts and strict criteria on placement.

13. **Items of report and future Agenda items.**

- a. Cllr Parker confirmed her attendance at the WALC Conf on 10 Sep.
- b. Cllr Roche wished to note the ongoing wall issue at the roundabout at the Rudloe Green.

14. **Dates of forthcoming meetings:**

Dates of forthcoming meetings -

Cemetery – 1st Sep;
Planning & Conservation – 1st and 28th Sep;
Buildings - 8th Sep;
Highways - 8th Sep;
Full Council – 25th Sep and
Personnel - 29th Sep.

Chair

The Council meeting ended at 8.43 pm.