



Box Parish Council

18th September 2026

Dear Councillor,

FULL COUNCIL – Thursday 24th September 2026

You are summoned to attend a meeting of the **Full Council** to be held at **the Pavilion, Box** on **Thursday 24th September 2026** commencing at **7.30 pm**.

Please give apologies to the Chair or Clerk prior to the Meeting.

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

1. **Apologies.**
2. **Public Question Time.**
3. **Declarations** of interest relating to items on the Agenda.
4. **Chair's Announcements.**
 - a. Reminder – 28th Sep 7.15pm Selwyn Hall National Emergency Briefing Film. Flyers will be distributed inviting residents to join an environmental group.
 - b. Reminder – 6th Oct WALC annual Conference.
5. **Previous Minutes.** To receive the Minutes of the Council Meeting held on 27th August 2026, update on issues and to consider any matters arising from the Minutes (not on this agenda).
6. **Committee minutes** and reports from chairs:
 - a. **Finance & Governance.** To receive the Minutes of the Meeting on 1st September 2026.
 - i. **Recommendation:** To approve the Payroll Policy.
 - ii. **Recommendation:** To approve the switch of £100k from invested funds to CCLA and to request the F&G Committee to explore options for the remaining £77k, noting the Council's Investment Policy.
 - b. **Planning Committee.** To receive the Minutes of the Meetings on 27th August 2026.
 - i. **Recommendation:** To approve the 'next steps' plan for the Neighbourhood Plan.
7. **Finance Accounts.**
 - a. To receive the accounts for payment, statement of balances and summary of Income and Expenditure – September 2026.
 - b. To receive the *finalised* accounts for August 2026.
8. **Policies.** There are no new policies to review.
9. **Items of Discussion.**
 - a. Website update. To note continued progress.
 - b. Parish Office and Pavilion Heating.

- c. Pay Award for Local Government. To approve the 3.3% recommended pay award wef 1st April 2026.

10. **Items of Correspondence.** To receive any urgent correspondence.

- a. Henley Lane.
- b. Bowls Club cleaning.

11. **Representative Reports.** Chair's Diary, Representatives' reports (Area Board, Transport seminar and LHFIG) and report from County Councillors:

12. **Future Agenda Items and General Reports.** Items of report and future Agenda items.

13. **Dates of forthcoming meetings:**

Planning & Buildings Management	12 th October
Personnel	19 th October
Planning & Full Council	29 th October

14. **Date of next meeting** – as above, 7.30pm on Thursday 29th October 2026.