



Box Parish Council

20th November 2025

Dear Councillor,

FULL COUNCIL – Thursday 27th November 2025

You are summoned to attend a meeting of the **Ful Council** to be held at **the Pavilion, Box** on **Thursday 27th November 2025** commencing at **7.30 pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

1. **Apologies.** To receive any apologies (and acceptance) for absence.
2. **Public Question Time.**
3. **Declarations** of interest relating to items on the Agenda.
4. **Chair's Announcements.**
 - a. New Vice Chair of Highways.
 - b. Christmas events and decorations.
5. **Previous Minutes.** To receive the Minutes of the Council Meeting held on 30th October 2025, update on issues and to consider any matters arising from the Minutes.
6. **General Interest Items:**
 - a. **Middlehill Parking Space.** The recent closure issue.
 - b. **Short Presentation** by Cotswold Volunteer Wardens – Hazlebury Manor work.
7. **Committee minutes** and reports from chairs:
 - a. **Finance & Governance Committee** To receive the Minutes of the Meeting held on 3rd November 2025.
 - i. Recommendation. To endorse
 - The new IT Policy,
 - The revised Allowances, Expenses and Remuneration Policy.
 - The new Risk Register.
 - ii. Recommendation. New projector for the Pavilion. It was unanimously agreed to recommend that up to £500 be spent on improving the projection at the Pavilion.
 - iii. Recommendations for Grants: (see 25-26 table) as follows:
 - Box Revels requested £2k to offset running costs. **Approved for Recommendation at FC.**
 - Selwyn Hall. The Hall would be asked to re-submit their request in the correct format, to include figures. **Held over pending re-submission/**
 - AFC Corsham requested £5k in respect of their 3G project at Leafy Lane. Whilst supported in principle, further evidence was required regarding ecological considerations, specifically an Environmental Impact Report. **APPROVAL POSTPONED. Recommendation: That any award to Leafy Lane Playing Fields is to be funded by the 'Fund for Rudloe'.**

- b. **Planning Committee.** To receive the Minutes of the Meeting held on 30th October and 17th November 2025.
 - i. Recommendation. To accept the Locality bid at £6,440 (excl VAT) to produce a Strategic Environmental Assessment within 20 weeks.
- c. **Open Spaces Management Committee.** To receive the Minutes of the Meeting held on 10th November 2025.
 - i. Recommendation. CPRE Centenary bridge. To accept the cost of a new bridge, the 'Centenary' bridge at a cost of £1,100 + VAT (possibly using CPRE funding).
 - ii. Recommendation. To accept the repair of 6 high priority 6 graves were at a cost of £850 +VAT.
 - iii. Recommendation. To accept the Chippenham Paving quote of £3,938+VAT for the Cemetery Path.
 - iv. Recommendation. To rescind the annual licence to Albion Terrace (access to Middle Common) residents and to report them to Wiltshire Council if fly-tipping persists.
- d. **Highways Committee.**
 - i. Recommendation. To accept the Parish contribution of £1,587 (25%) to the TRO regarding the DYL and bus bays at Valens Terrace, Chapel Lane and the A365.
 - ii. Recommendation. In principle, to agree a Parish Policy of 20mph speed restrictions in residential areas.
 - iii. Recommendation. To accept the quote to repair the Market Place side wall, a 50/50 split with Wiltshire Council at a cost of £3,350+VAT.

8. **Items for discussion:**

- a. **Budget setting.** To note the feedback from the budget planning, Part 2 on 20th November 2025.
- b. **Veteran Tree at Alcombe.** To note the revised 5 year costs with Tree Parts.
- c. **Co-option of Councillors.** To review the gap of 4 x councillors.

9. **Correspondence.** To receive any urgent correspondence.

10. **Finance Accounts.**

- a. To receive accounts for payment, to note the November income and expenditure.
- b. To note the latest statement of balances.

11. **Representative Reports.** Chair's Diary, Representatives' reports and report from County Councillors.

12. **Future Agenda Items and General Reports.** Items of report and future Agenda items

13. **Dates of forthcoming meetings:**

Personnel	8 th December
Full Council & Planning Cttee	18 th December
Buildings	5 th January

14. **Date of next meeting** – as above, 7.30pm on Thursday 18th December 2025.