



Box Parish Council

3rd November 2025

Dear Councillor,

OPEN SPACES COMMITTEE – 10th NOVEMBER 2025

You are summoned to attend a meeting of the **Open Spaces Committee** to be held at **the Parish Office, Box** on **Monday 10th November 2025** commencing at **7pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting.

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

1. **Apologies.** To receive any apologies (and acceptance) for absence.
2. **Public Question Time.**
3. **Declarations** of interest relating to items on the Agenda.
4. **Previous Minutes.** To receive the Minutes of the previous **Cemetery Management (1st September 2025), Playing Fields Management (4th August 2025) and Boxhill and Rudloe Open (18th August)** and to consider any matters arising from the Minutes.
5. **Playing Fields.** (7.10pm to 7.50pm)
 - a. **Bowls Club.** Update from representative. To note the end of season, future rental arrangements / contract and an annual spring meeting.
 - b. **Crickets Club.** Update from representative. To note the date of the first meeting and to discuss a licence amendment ref end of season renovations.
 - c. **Tennis Courts.**
 - i. Update from representative or working group on resurfacing and booking system.
 - ii. Completion of membrane and regular court checks.
 - d. **Football pitch.** Update on pitch usage and requirement for new goal posts, using Football Foundation funding.
 - e. **Allotments.** Update from representative.
 - i. To note the new 25/26 costs, condition and wait list.
 - ii. Beech whips to complete hedgerow.
 - iii. Policy.
 - f. **Play Areas.**
 - i. Update from representative. To update on plans for the u7s redevelopment, repairs to main play area and to consider 'Phase 2'.
 - ii. To note the latest meeting of the working group.
 - iii. To note the ROSPA 2025 reports (incl seesaw safety)
 - g. **Lovar.** To note progress:
 - i. CPRE Centenary bridge. To note the plans for a new bridge.
 - ii. Gabion trial commenced.
 - iii. Fence off historic rubbish area (and remove rubbish).

- iv. Lovar coppice work on task list.
- h. **Trees and Hedges.**
 - i. GWCF planting update.
 - ii. Mill Lane Rec hedge cutting – booked Contractor.
- 6. Cemetery Grounds. (7.50pm to 8.10pm)**
 - a. Burial Costs & Streamlining process. To discuss the proposed costs.
 - b. The new fence and hedgeline. To note the date of erecting and planting (using the GWCF grant).
 - c. Preparations for grass meadows. To propose a new date to scarify Harvey's meadow and the Garden of Remembrance.
 - d. Headstone repairs. To update on James Long quote and progress.
 - e. Cemetery Path. To approve one of the quotes for path repair.
 - f. Interpretation Boards (inside and outside).
- 7. Boxhill and Rudloe. (8.10pm – 8.25pm)**
 - a. Commons management plan and use of Payback team.
 - b. Rudloe Estate 'green space' initiatives. To consider allotments, tree and meadow planting across the estate.
 - c. Albion Terrace wall and encroachments on to Middle Common.
 - d. Improved litter bins for Rudloe playing field.
- 8. Common to all Open Spaces. (8.25pm to 8.35pm)**
 - a. Parish-wide tree survey. To discuss the way forward using existing surveys with a possible tender.
 - b. Parish-wide meadow grass plan.
 - c. Recycling working group. Phase 2 required.
 - d. Historic rubbish removal.
 - e. Asset stickers to report faults.
- 9. Review of Policies (8.35-8.45pm)**
 - a. Allotment Policy – minor amendment ref 50% cultivation. See 5e.
 - b. Cemetery Policy. Revised with rules incorporated.
 - c. Climate Action Plan. To note the input from Open Spaces.
 - d. Tree Policy. To note for revision.
- 10. Items for Discussion.**
- 11. Correspondence.** To receive any urgent correspondence.
 - a. To note that a letter asking for a re-consideration of the car park at Middlehill has been sent to Middlehill House. Letter from Council now sent via Thrings solicitors.
 - b. the approval of the Box School run on 17th Nov.
 - c. The request from AFC Corham for a letter of support to the Leafy Lane 3G football project.
 - d. Membership of Open Spaces Society - £45.
- 12. Forward Plan.** To review and to note the latest Forward Plan, including the Policy matrix and Risk Assessments.
- 13. Future Agenda and General reports.** Items of report and future Agenda items
- 14. Date of next meeting** – as above, 7pm on Monday 12th January 2025.