

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours
Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
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2nd June 2020

Dear Councillor,

You are summoned to a remote meeting of the **Policy and Finance Committee** to be held via Zoom on **Monday 8th June 2020** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Any members of the public wishing to join the meeting should email the Parish Clerk by noon on Monday 8th June for the log in and password

Yours sincerely

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 11th May 2020
 - Review of actions and matters arising from the minutes
4. To receive any correspondence
5. To receive any accounts for payment
 - Update on End of Year accounts
6. Review of Policies/Financial issues
 - Grievance Procedure and Disciplinary Policy
 - Updating of Emergency Plan to include Box PC Assist
 - Policy for Councillors Expenses
7. Legal Matters
8. Highway matters
9. Any items raised at Full Council meeting and Playing Fields & Pavilion Management
 - Box PC Assist - update
 - Use of land at Box Hill for Allotments
 - Use of Recreation Ground for running a business
10. Any items of report or future agenda items
11. Date of next meeting: 13th July 2020