

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

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13th August 2024

Dear Councillor,

You are summoned to a meeting of the **Finance and Governance Committee** to be held **at the Parish Council Offices** on **Tuesday 20th August 2024** commencing at **7.00 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Finance & Governance Committee Meeting held on 10th June 2024 and any matters arising from the Minutes
 - Parish Council Carbon Audit – update
5. Review of Policies
 - Draft Prepare/Community Resilience Plan - copy attached
 - Model CCTV policy
 - Tree Policy
6. Financial matters
 - New Model Financial Regulations from NALC update
 - Clerk's report for period 1.6.24 – 31.7.24/monitoring reports
 - To receive the accounts for payment
 - To set the date for the Budget Setting meeting
7. Legal Matters – update
 - The Lodge – Routine site visit report from Hunter French
8. Items for Discussion
 - Discussion of Forward Plans/Risk Assessments for Committees and how these are implemented
 - Recording of meetings
 - Publication of Attendance Register
 - Insurance Pre-renewal questionnaire re Insurance
Reply from Insurance Co re Flood Wardens
9. Forward Plan/Risk Assessment and Asset Management - update
10. To receive any correspondence
 - Update on red telephone Box Henley Lane
 - Wall by Selwyn Hall
11. Any items of report or future agenda items
12. Date of next meeting – 14th October 2024