

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

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10th May 2022

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 16th May 2022** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 11th April 2022 and any matters arising from the Minutes
5. Review of Policies
 - Disciplinary Policy – review by Cllr Case
 - Grievance procedure – review by Cllr Case
6. Financial matters
 - Monitoring reports – End of year statement of accounts to 31st March 2022; earmarked reserves and asset register
 - Annual Governance Statement 2021/22
7. Legal Matters
8. Items for discussion:
 - Application for funding from Wessex Water Environment Fund
 - Application to Wild about Wiltshire - Wildflower Meadow at Rudloe Firs
 - Proposed stall at Box Revels
 - Article for June Parish magazine re Queens Green Canopy
 - Christmas lights
9. To receive any correspondence
 - Application for use of the Recreation Ground for Box Revels
 - Letter from Gardening Club re Campfest
 - Clearing vegetation from Box Tunnel – letter from Mr Tye
10. To receive accounts for payment
11. Highway matters – update on issues
 - Report from CATG meeting 13th April and issues discussed
 - Road closure notices
12. Any items of report or future agenda items
13. Date of next meeting – tba