

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office Hours**

Monday & Thursday  
9.30 – 12.30  
or by appointment

Telephone: 01225 742356  
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7<sup>th</sup> June 2021

Dear Councillor,

You are summoned to a remote meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 14<sup>th</sup> June 2021** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Members of the public may attend the meeting or may wish to join the meeting via zoom. The log in details are as follows: Meeting ID: 858 7949 4755 Passcode: 632649

Yours sincerely

*M.S. Carey*

**Margaret Carey**  
**Clerk**

## **AGENDA**

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 12<sup>th</sup> April 2021
  - Review of actions and matters arising from the minutes
5. To receive any correspondence including
  - Local Government Association – Model Code of Conduct
  - Letter from resident re Social Media
  - War memorial at Ditteridge
  - Request for a grant from the Selwyn Hall
6. To receive any accounts for payment
7. Review of Policies/Financial issues
8. Legal Matters
  - The Lodge – Report from HF Lettings Ltd
9. Highway matters – update on issues and
  - Report from CATG meeting
  - Speed on B3109 – School Travel Plan
  - Footpath opposite Budgens and double yellow lines
  - Update re metro counts
  - Sink hole in The Ley
  - Winter preparations 2021/22
10. Items for discussion
  - Business Plan 2021/22
11. Any items raised at Full Council meeting
  - Standing Orders and Financial Regulations
  - Discussion on obtaining quotations and drawing up a procurement policy
  - Review of the website
12. Any items of report or future agenda items
13. Date of next meeting – 8<sup>th</sup> July