

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office Hours**

Monday & Thursday  
9.30 – 12.30  
or by appointment

Telephone: 01225 742356  
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4<sup>th</sup> January 2022

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 10<sup>th</sup> January 2022** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

*M.S. Carey*

**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 6<sup>th</sup> December 2021
  - Review of actions and matters arising from the Minutes
5. To receive any correspondence including
  - Signpost at Middlehill – further letter
  - Reply from Dept of Transport and James Gray MP re cessation of train services
  - Rudloe Development – update from GreenSquare Accord
6. Review of Policies
  - Procurement Policy - update and review of Standing Orders and Financial Regulations to ensure that these match the policy
  - Disciplinary Policy – review by Cllr Case
  - Grievance procedure – review by Cllr Case
  - Co-option Policy – Draft policy attached for consideration
  - Forward Plan - update
7. Financial matters
8. Legal Matters
9. To receive accounts for payment
10. Highway matters – update on issues
  - Update from Highways Working Group regarding issues to take to CATG
  - Report from David Arnup WC re drainage clearance
  - Damaged road sign – Boxfields Road
  - Road closure notices
11. Items for discussion
  - Climate Strategy Action Plan – update
  - Xmas tree – provision of decorations for next year
12. Any items raised at Full Council meeting
  - Replacement mowers – discussion on report from Working Group
13. Any items of report or future agenda items
14. Date of next meeting – 14<sup>th</sup> February 2022