

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours
Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
Fax: 01225 744049

4th January 2021

Dear Councillor,

You are summoned to a remote meeting of the **Policy and Finance Committee** to be held via Zoom on **Monday 11th January 2021** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Any members of the public wishing to join the meeting should use the following log in details:

Meeting ID: **853 0136 4771**
Passcode: **749594**

Yours sincerely

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 7th December 2020
 - Review of actions and matters arising from the minutes
5. To receive any correspondence
6. To receive any accounts for payment
7. Review of Policies/Financial issues
8. Legal Matters
9. Highway matters – update on issues
10. Any items raised at Full Council meeting
 - Discussion on how the correspondence is handled and how the Council discusses items outside of the Committees.
11. Any items of report or future agenda items
12. Date of next meeting – 8th February 2021