

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
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29th November 2022

Dear Councillor,

You are summoned to a meeting of the **Finance and Governance Committee** to be held **at the Parish Council Offices** on **Monday 5th December 2022** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Finance & Governance Committee Meeting held on 10th October 2022 and any matters arising from the Minutes
 - Sale of generator - update
 - Christmas Tree/ Lights - update
 - Review of Emergency/Resilience Plan
5. Review of Policies
 - Policies - Review of Health & Safety Policy and Procedures
6. Legal Matters
7. Financial matters – to review the draft budget and to set the Precept to be recommended to Full Council for 2023/24
8. Forward Plan – review and update
9. To receive any urgent correspondence
10. To receive accounts for payment
11. Any items of report or future agenda items
12. Date of next meeting – 13th February 2023