

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
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10th April 2023

Dear Councillor,

You are summoned to a meeting of the **Finance and Governance Committee** to be held **at the Parish Council Offices** on **Monday 17th April 2023** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey

Clerk

AGENDA

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Finance & Governance Committee Meeting held on 13th February and any matters arising from the Minutes
 - Review of Emergency/Resilience Plan - update
 - Jubilee Youth Centre – Agreement with the Jubilee Youth Centre Management Committee update
 - Parish Council Carbon Audit – update
 - Community Governance Review Rudloe - update
5. Review of Policies
 - Schedule for review of Policies – update
 - Review of Complaints Procedure
6. Financial matters
 - Clerk's Financial report
 - To receive the accounts for payment
 - Review of best interest rates; how ethical the current bank is and whether there is a better option
7. Legal Matters – update
8. Items for Discussion
 - Appointment of Parish Cleaner
 - Contract for the maintenance of the Irrigation System for the Bowling Green – two quotations received.
 - Arrangements for the Annual Parish meeting
9. Forward Plan – review and update
Risk Assessment - update
10. To receive any correspondence
 - Result of EPC for council offices
 - Letter re registering McColls as an Asset of Community Value
 - Application for use of Box Hill Common for community picnic
11. Any items of report or future agenda items
12. Date of next meeting – tba