

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

E-mail: clerk@boxparishcouncil.gov.uk

Website address: www.boxparishcouncil.gov.uk

30th September 2024

Dear Councillor,

You are summoned to a meeting of the Playing Fields Management Committee to be held at the Parish Council Offices on **Monday 7th October 2024** commencing at **7.00 p.m.** to consider the following Agenda. Please give apologies to the Committee Chair or Clerk prior to the meeting

Walk round – Friday 4th October at 4 pm

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
 2. Public Question time
 3. Declaration of Interest relating to items on the Agenda
 4. To receive the Minutes of the Meetings held on 3rd June 2024 and matters arising
Review and update of actions and matters arising from the minutes including:
 - Play Areas
Community playground group update
 - Allotments
Update from allotment representative
Allotment Security – letter to allotment holders
Path retaining work
Coppice/pollard Ash Tree and Willow T19
 - Update on Lovar Garden
Maintenance of new path
 - Trees and hedges
Veteran Chestnut tree notice board
Mill Lane hedge
 - Bowling Green
Update from Bowls Club representative
Materials Reconciliation update
- Other items for discussion
- Items to be considered for the budget 2025/6 and review of charges
 - Tennis Courts – working group update
 - Forward Plan, update Risk Assessment, including Health & Safety procedures for grass cutting and maintenance by Cricket Club and discussion on Parish Council maintenance of the cricket area grass.
 - Signs on Recreation Ground – Cllr H. Parker update
 - School path

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6. To consider any matters arising from the walk round held on 4th October – not covered under Agenda items
7. Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions
Recycling working group update
8. Members of the public will be excluded for any confidential items in accordance with the Public Bodies (admission to meetings) Act 1960.
Discussion on allocation of staff hours
9. Items of Report and future Agenda items
 - BMX track
10. Date of next meeting - 2nd December 2024