



BOX PARISH COUNCIL

THE MINUTES OF A REMOTE MEETING OF THE PLAYING FIELDS & PAVILION MANAGEMENT COMMITTEE HELD VIA ZOOM ON 1st JUNE 2020

1. **Present:** Councillors: M. Tye (Chairman); D. Moore; R. Smith;
B. Walton; S. Parker; A. Woollard
Mrs Carey (Clerk)

2. **Apologies:** Cllr S. Gould; J. Whitford
The apologies were accepted. In the absence of Cllr Whitford the chair was taken by Cllr Tye

3. **Absent:** Nil

4. **Public Question Time:** There was one member of the public present who spoke about the use of the tennis courts for doubles matches. This should be based on individual circumstances and he was concerned as there had been instances of the virus in Box. He felt that the booking system was lax.

6. **Issues relating to the Allotments:**
Report from the Allotment Group stating that all the allotments were looking good. One of the allotment holders whose allotment borders onto the play area had cut back the beech hedge quite severely. There are ten people on the waiting list.
Clerk to ask the groundsman to remove the rubbish next to the top gate.

7. **Minutes:** The Minutes of the meeting held on 2nd March 2020 were taken as read and will be signed as a true record at the first proper meeting.
 - a. **Dog Control Order:** On-going
 - b. **Seats/ Bench by Cricket Club:** Completed The bench under the tree by the Under 7s needs repainting
 - c. **Play Area:** The issues raised in the RoSPA report will be carried out
Under 7s Play area
Repainting train: this had been repainted. Cllr Smith will repaint the eyes.
It was agreed to ask for the carriage to be repainted
Metal train: The welding had been completed
Additional handrail by slide: Lower thinner rail to be added on. The handrail down the side of the slide is too thick – to be removed.
Large Play area: The issues raised under the RoSPA report had been completed with the exception of the mobile horse which requires new parts.
Replacement chain link ladder: work completed
Non slip surface; Some of the staples had not been put in in a uniform manner and need hammering in.

All the play equipment had been repainted and the Committee stated that it all looked good. Thanks were given to the Groundsman
 - d. **Adult fitness equipment:** Details of types of equipment had been circulated. To be discussed at a future meeting when the CIL money had been received.

- e. **Path:** Limestone chippings to be ordered with enough to use on the steps at the Lovar Garden. The kickboards may need raising.
- e. **Spraying and cutting of Recreation Ground**
Spraying: It was felt that only the Cricket pitch and the Football pitch should be sprayed. It was suggested that this could be carried out by the Groundsman. It was agreed to discuss this at a later date when more information had been obtained
Cutting of the grass: A proposal drawn up by Cllr Walton had been circulated and was discussed. She stated that this was the start of the discussion and it would need more thought.
 It was reported that the Cricket outfield is cut to 20mm as had been agreed with the Cricket Club. The Football pitch was cut to 25-50 mm which was the FA standard. It was felt that the whole of the Recreation Ground should not be cut to the same level.
 After a full discussion it was **recommended** that an area from the end of the allotments beside the Mill Lane hedge should be left as a summer meadow as a trial period for this year. Cllr Walton would measure this. This would not be cut until the end of August/September but a small path cut through it.
 Four councillors were in favour with one against and one abstention.
- f. **Replacement bridge:** This will be considered with the Lovar Action Plan – Committee to meet in the near future.
- g. **Mill Lane hedge:** There is a dead tree that needs taken out. It was agreed that this should not be cut until the end of the growing season.

8. Survey of Trees on Recreation Ground: Work to the trees had been carried out by Cambrian Tree Surgeons

It had previously been agreed by the Council that if trees are felled these should be replaced by a new tree. A horse chestnut tree had been donated to the Parish Council and this could be planted by the Robin Sawyer seat in the Autumn.

It was reported that the Poplar trees had caused slippage in the bank

Cllr Walton suggested that a “blue heart” could be put by the tree that had partially been cut down. **Discuss at Full Council.**

9. Lovar Garden Working Party: Site meeting to be held shortly.

- **Clearing of pond:** Postpone the hire of the pump until September/October
- There are three large holes along the dog walk which need to be filled in by the end of the week
- **Sluice gate:** This needs to be opened up by the end of the week as the pond is getting silted up

10. Litter bins: Six new litter bins have been ordered but delivery had been delayed because of the lockdown.

Request received for a further two litter bins by the allotments. It was agreed to put a dustbin inside the allotments – Cllr Tye to provide this and a new litter bin to be put on the Recreation Ground near the school.

11. Dispensers for dog bags: Cllr Smith was pursuing this.

Pavilion

- **Toilet Roll dispensers**: Money (£250) had been included in the budget and these will be purchased shortly
- **Cills by the door (top floor)**; Quotes being sought for the repainting
- **Public toilets**: The cleanliness of these toilets has improved. These will be monitored regularly when they are reopened
- **S106 money**: £42484.85 received to be used for solar panels and work on the Pavilion.

It was agreed to obtain quotations for the solar panels/air pump

It was suggested that an extension could be placed at the far end of the Pavilion near the Recreation Ground and the Council Offices and Chambers could be moved into it. The Clerk would check this with the Charity Commissioners and also check if the S106 money could be spent on this.

After discussion it was **recommended** that the Parish Council looks at adding an extension to the Pavilion to relocate the Council Offices and Chambers.

12. Correspondence:

- **Use of Bowling Green**: letter received from the Bowls Club querying the amount of contribution from them this year, particularly as they have not been able to play so far this season. The Clerk had contacted the insurance company and the council may be able to make a claim. It was agreed to pursue a possible claim.
- **Request for additional bench on Recreation Ground**; Letter request a bench in memory of the late Mr and Mrs Dodd to be situated near the hedge by the Queens Head garden. After discussion it was **recommended** to agree to the request in principle with the exact position of the bench to be agreed. The bench would be erected by the parish council.
- **Abandoned cars in Car Park**: Letter received with details of cars left on the car park. It was suggested that these may be connected to a local garage.
- **Wessex Water**: Letter received from Wessex Water advising that all pipes in closed buildings should be flushed through to prevent Legionella and Legionnaires' disease. It was confirmed that this has been carried out
- **Keep Fit on Recreation Ground**; Letter stating that a local business is using two trees on the Recreation Ground to hang keep fit equipment and also using the football goal frame and car park bollards for pull-ups. To be discussed further at Policy & Finance meeting

13. Items of report and future Agenda items:

- It was reported that barriers had been put up along the edge of the stream by the bridge and these need removing
- Sign for Mill Lane – access is needed. Sign to be put by Mill Lane gate
- It was reported that someone had set a fire in Quarry Woods and there was a report of an incident in Bradford on Avon on a playing field
- Sharp bolts and edges by Mill Lane – to be removed
- It was felt that the committee need a clear idea of all the jobs for the groundsmen. Any extra work needs to be prioritised
- There was a stone post where a bench used to be on the grass by the Rudloe Hall Hotel at the top of Leafy Lane which needs removing
- Flower bed by Vine Court – it was suggested that the grass could be taken out – discuss at next meeting
- It was agreed to remind Mike Rich about flowers for the tubs

- The large wooden climbing frame needs wood preserve or staining – discuss at next meeting
- It was reported that there may be a small amount of asbestos by the bank at the Mill Lane entrance. This will need to be checked
- As there is a combination lock for Mill Lane entrance the padlock could be removed
- It was reported that there are further incidents of youngsters congregating and swimming in the by-brook behind the Bassetts.

Chairman

Meeting closed at 9.05 pm