



BOX PARISH COUNCIL

THE MINUTES OF A MEETING OF THE PLAYING FIELDS & PAVILION MANAGEMENT COMMITTEE HELD ON 1ST AUGUST 2022

1. Present: Councillors: B. Walton (Chairman); N. Ingledew; I. Johnston;
S. Parker; M. Tye; D. Wright
Mrs Carey (Clerk)

Mrs. J. Wright (Box Bowls Club)
Ms G. Potts (Box Allotment Group)

2. Apologies: Councillors: R. Smith; H.Parker

3. Absent: Councillors: J. Clifford

4. Public Question Time: There were no members of the public present

5. To consider any items raised by the Allotment Group or User Groups

Allotments:

Ms Potts raised the issue of Allotment 3. The tenant has stated that she feels that the top third of the plot is unfit for purpose in that the ground is in total shadow from the tree for the whole day. The letter was discussed and it was felt that the tenant could relinquish half of the plot and only pay for the remaining half. It was agreed to discuss this again in October. It may be that there may be someone on the waiting list interested in agroforestry who would be prepared to plant under the tree.

Ms Potts also raised the issue of one plot being worked by relatives and not the tenant. It was agreed that the Chairman would write to the tenant to see if they wish to relinquish their part of the allotment.

Bowls Club Discussed later in the meeting

6. Minutes: The Minutes of the meetings held on 6th June 2022 were taken as read and were signed as a true record

7. Matters Arising:

a. Play Area:

Resister Graph testing to confirm the integral structure of the Cantilever Swing to be carried out on 8th August.

The test on the Bridge and Boulders at Rudloe Play Area would be carried out at the same time.

Future replacement of play equipment – Cllr Tye has spoken to the Head Teacher about the provision of a fitness trail located in the area behind the school. A meeting will be arranged with the Head teacher; Cllr Tye and the Groundsman to discuss this further

Under 7s play area: A further spring closure for the gate to be purchased

It was agreed that the Committee would need to discuss what was required in the budget for replacement play equipment

b. Allotments:

Additional allotments: Cllr Wright has spoken to the owner of Grove Farm. It was agreed that any new allotments should have access to water and parking near the allotment. This issue will be discussed further at the Full Council meeting at the end of August.

c. Update on Lovar Garden:

Pond:

The application to Wessex Water Environment Fund for a grant towards the creation of a bog garden had been successful in the sum of £1500. The work will be done this summer to get the liner down ready to collect the rainwater.

The application to the National Lottery Community Fund for creation of the path had also been successful in the sum of £1940. The Cotswold Wardens will help with this work.

The wood for the Bat boxes had been ordered in the sum of £121.84. It was agreed to speak to the Owl and Hawk Conservation Trust re an owl box for the dead tree.

Information Boards:

The designs for the two boards were agreed. Four quotations had been received. After consideration it is **recommended** that the quotation from Oak Apple in the sum of £985 + vat together with an installation charge of £375 (total £1360 + vat) be accepted as this meets the Climate Strategy Action Plan. Replacement panels would be available at a cost of £80

d. Inspection of the football pitch: The Groundsman will submit the information when the app allows for him to do this.

e. Trees and Hedges:

2026 Legacy Trees: The report from Daniel Part had been circulated. Two parishioners have offered to donate four trees to celebrate their wedding anniversary. There are trees recommended by Daniel Part under the under/inter planting for smaller/shorter lifespan category which they could choose from. These could be planted between the BMX humps and the Rock Circus. Cllr Walton will discuss this further with them.

Red Horse Chestnut tree: Cllr Walton to meet with the Head Teacher to discuss leaving this as a legacy tree.

Bird Boxes: It was suggested that the recycled wood for these could be obtained from Castle Coombe. Cllr Tye to pursue this.

Lime Tree T9: Daniel Part had spoken to the Cricket Club who were supportive of the idea of mulching the quadrant of the ground up to the dip line of the canopy, approximately 10m from the centre of the tree. The mulching would use cardboard and Cllr Walton will speak to the local shops and Post Office to obtain cardboard boxes. It was suggested that the bench should be moved from underneath the tree to an alternative site.

Hedging: Cllr Walton had applied for 420 whips from the Woodland Trust.

Norway Maple T23: This tree is overhanging the allotments. Daniel Part had met with the Groundsman and it had been suggested that the crown could be lifted to increase the light levels to the surrounding area which would still retain the trees amenity. The quotation for this work is £240 + vat plus £80 + vat for the planning application – total £320 + vat. This will be kept on record and looked at in the future, but not a budget priority at present.

Bank by Bowling Green: It was agreed to discuss this at a later meeting

f. Bowling Green

The feedback from the Bowls Club was that it was not prepared to take over the Maintenance Contract from April 2023.

There was a discussion that the Parish Council could not continue to subsidise the Bowls Club and, whether they took over the running of the bowling green or not, come the new financial year they would need to pay the contract sum, plus the materials costs and to add a sum to build up a contingency for repairs and renewals going forward. There may need to be a further meeting with them to discuss the budget figures. It was suggested that the any income from the public using the green could go to the Bowls Club.

Clerk to remind Avon Sportsground Maintenance Company to supply the figures for the 2023/24 maintenance contract as soon as possible in time to discuss with the budget setting.

An advertising sign had been displayed on the Bowling Green. It was agreed that the donation of £75 for this be paid to the Bowls Club.

9. Pavilion

Defibrillator: Following an incident recently it was reported that the defibrillator at the Pavilion did not appear to be registered. The Clerk reported that this had been registered with the South Western Ambulance Service two years ago when it was handed over to the Parish Council from the Bowls Club. Regular reports had been submitted. However, at the end of 2021 a letter was received stating that the Defibrillator Accreditation Scheme with South Western Ambulance Service NHS Foundation Trust would no longer be active from 13th October 2021. The database was being replaced by a national database called The Circuit and it was stated that the Council would receive regular reminders to check the defibrillator is ready to use and the pads are in date. The Clerk had registered the defibrillator with The Circuit and reports submitted. However, no reminders had been received and because of a late report the machine had been deregistered. No notification of this had been received. Following a recent check it was established that the pads had expired at the end of June 2022. Despite extensive enquiries there are no compatible pads available to fit that machine and it was reported that there is a “global shortage” with a waiting time of up to 3-4 months. A notice had been submitted to The Circuit that the machine was currently out of service and it was agreed that a notice be put on the defibrillator. The nearest defibrillator is at the Post Office.

Solar Panels: Approval obtained from SSE to connect the panels into the grid and the work will be carried out end of August/mid September. The solar panels do not come with batteries and there is no feed in tariff. This goes back into the National Grid. Quotations received to supply and fit 10kw batteries in the sum of £4500 + vat. This would increase the usable solar power by three times.

It was **recommended** that the quotation from John Beazer in the sum of £4500 + vat for the supply of the batteries be accepted. This can be paid for out of the S106 money. Cllr Johnston will check the size of the batteries and where these could be placed.

Hand dryers: Quotation received from John Beazer for three hand dryers in the sum of £720 + vat.

It was **recommended** that the quotation be accepted.

Walkway lighting – light by the top step: Quotation received from John Beazer to supply and fit one bulkhead light onto the post in the sum of £345 + vat.

It was **recommended** that the quotation in the sum of £345 + vat be accepted

Valens Terrace to the Car Park: Quotation received in the sum of £1650 + vat for post lighting on the grass side of the path with small downlighters. It was agreed to obtain further quotations to discuss with the budget

Lighting in the Car Park: Cllr Johnston was looking into solar street lights which could be put at the entrance to the car park.

Disabled spaces in Car Park: it was stated that there is no legislation as to how many disabled spaces are needed. It was felt that there should be two spaces in the present location and put a further two in front of the roller.

It was agreed to look at putting money in the budget for grasscrete to complete the crossing area by the car park.

Parking overnight in the Car Park: The Parish Council could prosecute for trespass

Pavilion Working Party: on-going

Public toilets – vandalism: It was suggested that a CCTV camera could be installed or a security light with a camera. The quotation for repairs to the disabled toilet in the sum of £282 + vat was accepted.

10. Other items for discussion

Tennis Court concrete haunching: Clerk obtaining costs for the repairs to the haunching and also quotations for resurfacing the courts.

Possible funding from LTA for further improvements Cllr Tye was pursuing this

Notice Board at top of Valens Terrace This had been vandalised and quotations obtained for replacement Perspex. To be discussed at the Planning & Conservation Committee meeting.

Public notices at the top of Valens Terrace: It was agreed to look at these at the next meeting.

Update Terms of Reference for the Committee: These had been drafted and circulated.

It was **recommended** that the Terms of Reference be adopted by the Full Council

Content for the website: Cllr Ingledew to submit a report to Full Council.

Memorial Bench: It was agreed that a plaque could be added to this

Donation of a bench: The offer of a bench had been accepted and this will be ordered.

Progress on Working Groups: Further time

Vandalism to picnic table: the top of the picnic table had been burnt by the portable BBQ. Quotation in the sum of £101.05 + vat received for replacement slats but it was agreed to look and see if the damaged slats could be flipped over

Rock Circus It was agreed to carry on treating the stones with algicide at the present time.

11. Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions:

SMART objectives: These will be added to the Forward Plan under separate objective for each Committee

12. Items of report and future agenda items:

- Blinds in the Pavilion - Cllr Johnston was pursuing this
- Risk Assessment - to be updated.
- Lids for the litter bins - It was suggested that the Shed could be asked to make lids for the bins
- Discuss donations to the Shed with the budget
- It was reported that there would be no buses at the Northey Arms bus stop for three days

15. Date of next meeting: 3rd October 2022

Chairman

Meeting closed at 9.45 pm