



# BOX PARISH COUNCIL

## THE MINUTES OF A REMOTE MEETING OF THE PLAYING FIELDS & PAVILION MANAGEMENT COMMITTEE HELD VIA ZOOM ON 3<sup>rd</sup> AUGUST 2020

- 1. Present:** Councillors: M. Tye (Chairman); R. Smith;  
B. Walton; S. Parker; A. Woollard  
Mrs Carey (Clerk)
- 2. Apologies:** Cllr S. Gould  
The apologies were accepted.  
A letter of resignation had been received from Cllr Moore
- 3. Absent:** Nil
- 4. Public Question Time:** There were three members of the public present
- 5. Issues relating to the Allotments:**
  - It was reported that there is a sharp piece of metal near the Under 7s. The Clerk will speak to the Groundsman about this
  - It was reported that there is a piece of grey asbestos next to the rubbish bin. The Clerk will speak to the Groundsman about this
  - Mowing of allotment paths – these should be cut every 4-6 weeks dependant on the weather
  - Thanks were given to the Assistant Groundsman for emptying the new bin which had been installed on the allotments.
- 7. Minutes:** The Minutes of the remote meeting held on 1<sup>st</sup> June 2020 were taken as read and will be signed as a true record at the first proper meeting subject to the following amendments:

Item 7e. Amended to read “It was felt that the whole of the Recreation Ground should not be cut to the same level”

Also under Item 7e. Amended to read “After a full discussion it was recommended that an area from the end of the allotments beside the Mill Lane hedge should be left as a summer meadow as a trial period for this year. Cllr Walton would measure this.”

  - a. Dog Control Order:** Letter received from Wiltshire Council stating that the current order is due to expire on 20<sup>th</sup> October and for the Order to be renewed they would require evidence to be submitted regarding the necessity of this. After discussion it was felt that the Committee would not wish to pursue the Public Space Protection Order but would consider putting up an advisory notice from the end of October asking members of the public to keep dogs on leads. The position in terms of any problems with dogs on the Recreation Ground would be reviewed in six months’ time.
  - b. Seats/ Bench by Cricket Club:** The offer of a seat in memory of Mr and Mrs Dodds had been accepted and the Committee had looked at possible positions for this to be sited. Unfortunately none of these

were acceptable to the Cricket Club as it could be a trip hazard for fielders. Alternative sites had been sent out for the family to consider.

- c. **Play Area**: The issues raised in the RoSPA report had been carried out  
**Under 7s Play area**  
**Non slip surface**: The non-slip surface had continued to be vandalised and people had slipped on this. A new entrance direct to the steps had been made and the ramp had been cordoned off. Alternative proposals were suggested including long shallow steps. It was agreed to discuss this at a future meeting.  
**Roundabout**: It was agreed to look at replacing the poles with a roundabout. Quotations to be obtained.  
**Tyre swing**: To be painted green
- d. **Adult fitness equipment**: Details of types of equipment had been circulated. To be discussed at a future meeting when the CIL money had been received.
- e. **Path**: The kickboards may need raising. Further limestone chippings to be ordered to complete the path.
- e. **Spraying and cutting of Recreation Ground** Discuss at a future meeting
- f. **Mill Lane hedge**: There is a dead tree that needs taken out. It was agreed that this should not be cut until the end of the growing season.
- g. **Abandoned cars in Car Park**; There is only one car left to be removed. Clerk had reported this to Wiltshire Council
- h. **Keep fit on Recreation Ground**: A Licence had been signed for six months. It was agreed to investigate other users of the Recreation Ground.

**9. Lovar Garden Working Party**: Site meeting to be held shortly.

- **Clearing of pond**: The pump to be ordered in October to remove the silt
- **Sluice gate**; This will be discussed at a future meeting. It was agreed to investigate any ideas for the sluice gate when the pond had been pumped out
- **Replacement bridge**: This will be considered with the Lovar Action Plan –

Cllr Tye had met with the Cotswold Wardens to discuss the Lovar Garden and what would be possible in terms of grants. She had also met with Richard Wilson to discuss plants etc and a management plan for the Lovar Garden will be drawn up.

There would be three conditions for a grant:

1. There is a workable management plan
2. The Cotswold Wardens would be involved in the work
3. A working party with parishioners involved for the on going maintenance work

Cllr Tye to draw up a Management Plan for the Council's agreement. Grants could be obtained from the Cotswolds Conservation Board and Network Rail

**10. Litter bins**; Six new litter bins had been delivered and are being put up.

**11. Dispensers for dog bags**; Cllr Smith was pursuing this.

**12. Pavilion**

- **Toilet Roll dispensers**: These were in position
- **Cills by the door (top floor)**; Quote accepted and work to be carried out shortly
- **Public toilets**: These will be monitored regularly when they are all reopened
- **Solar Panels and Air Pump**: Cllr Tye had been researching this. Solar panels are expensive and take a long time to accrue savings. Any solar panels must be compatible with the existing hot water system. It was agreed that further research was required with advice from a specialist firm.

**13. Correspondence:**

• **Use of football pitch by AFC Corsham Youth Football Club:**

Following a meeting with representative from AFC Corsham further details had been submitted. The proposal is:

- The full size pitch to be marked out for two 9v9 pitches for U11 and U12 teams
- The free space beside the full pitch be marked out as a mini pitch
- Old age groups to use the full size pitch on Sunday afternoons, providing this is playable following earlier use.

After discussion it was **recommended** that the Council agree in principle to AFC Corsham using the pitch. The costs for this would be discussed by Full Council. It was stressed that the Parish Council did not want to take anything away from the Leafy Lane Playing Fields.

• **Use of tennis courts for Team Bath netball:** Request to use the tennis courts for three evenings a week. After discussion it was **recommended** that the Council could not agree to this proposal because of the existing use of the courts.

• **Condition of Recreation Ground and Football pitch:** Letter received raising issues relating to the condition of the Recreation Ground and football pitch.

The trench dug for the electricity cable will be dealt with at the end of September

The football pitch is currently sprayed every two years. It was

**recommended** that the Parish Council pays to get a professional view of the pitch next year and to look at aerating it when appropriate.

**14. Risk Assessments:** These are currently been reviewed. Clerk to remind the Groundsman that a warning notice must be displayed when spraying is taking place.

**15. Vine Court bedding:** It was suggested that the grass is dug up and replaced with plants, trying a small section on the left hand side to start with. It is **recommended** that this be agreed by Full Council. It was noted that this land is owned by Wiltshire Council and will need permission from them.

**16. Replacement mowers:** The mowers lease is due to expire next year. It was agreed to get a specification from the Groundsman and to research costing to be discussed with the budget setting.

**17. Items of report and future Agenda items:**

- It was requested that copies of all correspondence addressed to the Council be sent out to Councillors
- A complaint had been received about dog mess on the Recreation Ground
- A disabled parishioner had requested a handrail on Footpath 16 to be able to get from Lycetts Orchard to the village. To be discussed at the Box Hill & Rudloe Open Spaces Committee.

**Chairman**