



## BOX PARISH COUNCIL

### THE MINUTES OF A MEETING OF THE PLAYING FIELDS MANAGEMENT COMMITTEE HELD ON 7<sup>th</sup> JANUARY 2019

- 1. Present:** Councillors: A. Clench (Chairman); R. Davies;  
D. Evans; S. Parker; R. Smith  
Mrs Carey (Clerk) Mrs Walton (BAG)

Councillor Tye was present for the walkround prior to the meeting

- 2. Apologies:** Councillors: D. Moore; J. Whitford  
**Apologies for walkround:** Cllr D. Moore; J. Whitford

- 3. Absent:** Councillor S. Gould

The Chairman welcomed the two new Councillors to the meeting

- 4. Public Question Time:** There were no members of the public present.

- 5. Issues relating to the Allotments:** Allotment no 3 has become vacant. The Clerk will reallocate this. Request received from an allotment holder to have a bonfire on site. It was not felt appropriate to have a bonfire on the allotments and the Clerk will ask the allotment holder to liaise with Joel.

Mrs Walton reported that she had made an application to the Bingham Trust for a grant to relocate the gate

The metal barrel had been removed.

- 6. Actions:**

<b><u>Issue raised</u></b>	<b><u>Start date</u></b>	<b><u>Actionee</u></b>	<b><u>Due date</u></b>
RoSPA reports – prioritise work	November 2018	Cllr Clench	End of March 2019
Replace wooden posts at Rudloe Play Area	September 2018	Open Spaces Manager	31 <sup>st</sup> March 2019
Treating seats	September 2018	Open Spaces Manager	January 2019
Painting see-	July 2018	Open Spaces	End of March

saw		Manager	2019
Cllr Gould to liaise with the Allotment Group	September 2018	Cllr Gould	March 2019
Arrange survey of trees	January 2019	Clerk	End of January
Carry out a survey re replacement bridge	January 2019	Cllr Parker	June Newsletter
Electricity supply to the Tractor Shed	December 2018	Cllr Clench/Clerk	Next meeting
Liaise with police re abandoned cars on car park	January 2019	Clerk	End of January

**7. Minutes:** The Minutes of the meeting held on 5<sup>th</sup> November 2018 were taken as read and signed as a true record.

**8. Update on Issues:**

- The metal barrel had been removed from the bottom of the allotments
- An article had been put in the Parish Magazine and the Clerk had contacted the dog warden. It was suggested that the school could be involved with designing posters re dog fouling
- RoSPA report – ongoing
- Wooden posts at Rudloe – This is almost completed
- Treating seats – ongoing
- Painting seesaw – to be done by end of March
- New shed had been installed
- Picnic table – work completed
- Van had been removed
- Caps on posts to steps – It was agreed that this was not necessary as the posts were hardwood

**9. Matters Arising:**

- a. **Dog Control Order:** Continue to monitor
- b. **Risk Assessment:** To be reviewed regularly.
- c. **Trees on Recreation Ground:** Clerk to ask for a survey of the trees to be carried out. **Action: Clerk**
- d. **Under 7s Play Area.** The equipment in good order
- e. **Play Equipment Recreation Ground** The RoSPA report had been received and was discussed. Cllr Clench to meet with Joel to discuss and prioritise the work that needs doing. **Action: AC**

**Rudloe Play Area:** The RoSPA report had been received and was discussed. All the issues were low risk. Cllr Clench will discuss the report with Joel. **Action: AC**

Some of the small wooden posts around the edge of the apparatus had been pulled out. Joel will replace these during the winter. **Action: JA**

It was reported that the large climbing frame and the top of the swings will need repainting shortly. Continue to monitor

- f. **Seats/ Bench by Cricket Club:** Treatment to some of the seats. The bench by the Cricket Club needs rubbing down and revarnishing **Action: JA**
- g. **Allotments:** Provision of edging boards and replacing the hedging at the bottom of the allotments. Cllr Gould with liaise with Bronwen Walton **Action: SG**
- h. **Play Surface:** Continue to monitor
- i. **Removal of brushwood:** This had been completed. Money had been put into the budget to include the purchase of a shredder.
- l. **See-saw:** Joel to paint this shortly. **Action: JA**
- m. **Irrigation system:** This had been completed
- n. **Picnic table:** Quotation for a replacement received in the sum of £494. This will be purchased in the new financial year
- o. **Bowling Green – digging bees:** The Committee will look at this again in the Spring.
- p. **Marking of tennis courts for tennis and netball:** The work was being carried out this week

**10. Lovar Water Garden:**

**Replacement bridge/seats:** It had been agreed by Full Council not to include any monies in the budget for the replacement bridge for the next financial year. After discussion it was agreed to put a survey out to Parishioners in the summer Newsletter to gauge opinion. **Action: SP**

**11. Electricity supply to Tractor Shed:**

Members of the Committee looked at the Tractor shed on the walkround. Joel had insulated the back wall of the mezzanine level and he will continue with this. It was suggested that the Council could look at putting in windows and a door to make the mezzanine level self contained.

Money had been put into the budget to pursue a power supply to the Tractor Shed. A quotation had been received from SSE in the sum of £26,000. It was agreed to ask a representative from SSE to come out and look at the site. It was also agreed to pursue other sources of power. The Committee Chairman will liaise with the Clerk on this **Action: AC/Clerk**

It was agreed to look at the painting of the outside of the Tractor Shed.

**12. Upgrading of the Kawasaki Mule:** The lease for the hire of the current Mule finishes at the end of February 2019. When the leasehire was started

in March 2014 the terms had the option to “buy back” the machine at the end of the lease. However the figure quoted for this was £4000

It had been agreed that a new five year leasehire should be entered into to upgrade the Kawasaki Mule to one with a full cab and heater. The cost of this will be 60 monthly payments of £287.28 + VAT and a service contract of 60 monthly payments of £53 + VAT. Money had been included in the budget for this.

It was **recommended** that the council proceeds with the new Leasehire agreement from 1<sup>st</sup> March 2019

**13. Items raised on the walk round**

- The hedge by Mill Lane will be cut this week
- The hedge by the Bowling Green had been cut right back – 37 bags of cuttings had been removed
- Whips to be planted along the bottom of the allotments using those planted in the Secret Garden
- Clerk had asked the Cricket Club to look at painting the wall of the Cricket pavilion and to request that the fence posts be removed.
- The wire on the basketball court needs refixing
- There are four abandoned vehicles on the Recreation Ground Car Park which need removing. Two are in a dangerous condition. The Clerk will discuss this with the local police
- Clerk to ask William Wolf to carry out a survey on the trees

**14. Correspondence:** There was no correspondence

**15. Health and Safety:** Two of the abandoned cars on the car park are in a dangerous condition.

**16. Items of report and future agenda items:**

- The seat in the Pound needs treating
- Christmas Tree – It was asked why there was no Christmas tree this year
- Middlehill “Common” – it was reported that the grassed area had been dug up and gravel put down

**17. Date of next meeting:** 4<sup>th</sup> March 2019

*Meeting closed at 8.40 pm*

**Chairman**