



BOX PARISH COUNCIL

MINUTES OF A MEETING OF THE PAVILION MANAGEMENT COMMITTEE HELD ON 16th JULY 2018

- 1. Present:**
Parish Council Councillors: P. Van Praag (Chairman); A. Clench; R. Campbell;
D. Moore; S. Parker; M. Tye; J. Whitford
Mrs Carey (Clerk)
- 2. Apologies:** Councillors; R. Case; V. Hill
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present.
- 5. Issues from user groups:** No issues had been raised
- 6. Minutes:** The Minutes of the Meetings held on 19th February 2018 were taken as read and signed as a true record.
- 7. Risk Assessments/Health and Safety Policy/Child Protection and Vulnerable Adults Policy:**
Cllr Van Praag will carry out a review of the Risk Assessment

Health and Safety Policy for the Bridge Club had been drawn up.
- 8. Section 106 funding (Bradford road development):** On-going. Work to the solar panels and external storage would be considered when the funding was available. There was a discussion that as the money was coming from a development at Rudloe whether the money could be used there. However, the legal agreement had been drawn up when the application was submitted and the proposed use had been agreed. It was agreed to look at the possibility of putting in CCTV and quotes for this will be obtained.
- 9. Redecoration/cleaning/maintenance:**
Redecoration: The work to the door and window cills had been carried out at a cost of £270
- 10. Maintenance/repair work:**
Fire Alarm: Check to the Fire Alarm has recently been carried out and repairs done
Use of electricity: Mr Campbell reported that it is not possible to split the electricity meters
Remove from Minutes
LED Lighting: It was agreed to consider LED lighting for the downstairs. To be considered with the budget.

Boiler: Quotes to be obtained for a replacement boiler. It was also agreed to look at air pumps/solar panels to heat the water as well as providing electricity

Buy a Brick Donations: The new plaque had been put up. ***Remove from Minutes***

11. Forward Plan:

The following had been added:

- New boiler/water tank
- Regular inspection of the building

To be updated at the next meeting.

12. Health and Safety issues: There were no health & safety issues

13. Other issues:

- Additional storage**: Request received from the Boxlea WI for additional storage. It was agreed to look at the storage in the existing cupboards and how much is being used by the various user groups.
- Additional user**: Request from a Capoeira class to use the Pavilion regularly on a Monday evening from 6-7 pm. There may be also an additional use one day after school. This was agreed but Clerk to point out that they would not be able to store any equipment.

14. Items of report and future Agenda items:

- Broken bench on tennis court**: Clerk to ask Joel to mend this
- Marquee at Ashley**: Clerk to ask the Enforcement Officer to look at this
- Agricultural barn at Ashley**: Clerk to notify the Enforcement Officer that the barn is not being used for agricultural
- Council meetings**: It was suggested that the Pavilion could be used for Council meetings instead of the Council Chambers. Discuss at a future Council meeting.

15. Date of next meeting: Scheduled for 19th November 2018 – to be held in the Pavilion.

Chairman

Meeting closed at 8.00 pm