



## BOX PARISH COUNCIL

### **MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 8<sup>th</sup> APRIL 2019**

- 1. Present:** Councillors: J. Cox; (Chairman); N. Botterill; R. Case;  
A. Clench; D. Evans; V. Hill; S. Parker  
Mrs Carey (Clerk)
- 2. Apologies:** Councillor R. Davies
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present
- 5. Declarations of Interest:** Nil
- 6. Actions:**

| <b>Issue raised</b>   | <b>Start date</b> | <b>Actionee</b> | <b>Due date</b>             |
|---|-------------------|-----------------|-----------------------------|
| Staff to carry out minor works to Blind House, Pound and Fountain<br>Clerk to obtain quotes for the repainting of notice on Fountain gate | April 2019        | CD/JA/Clerk     | 13 <sup>th</sup> May 2019   |
| Graffiti on bus shelters. Chris to repaint  | April 2019        | CD              | 13 <sup>th</sup> May 2019   |
| Allocation of CIL money   | April 2019        | Full Council    | 25 <sup>th</sup> April 2019 |

- 7. Minutes:** The Minutes of the meeting held on 11<sup>th</sup> and 28<sup>th</sup> March 2019 were taken as read and signed as being a true record.

**8. Update on Issues:**

**Condition of Blind House; Fountain, Pound and Viewing Platform:**

The Committee walked round prior to the meeting and the following matters were raised:

Blind House:

- Clerk to ask Chris Drake to remove the weed trees from the roof and to spray the weeds inside the Blind House
- Clerk to ask Marcus Mitchel for a quote to repair two small bits on stonework on the back and to repaint the roof

Pound

- Clerk to ask Joel Arney to hammerite the ironwork on the seat

Fountain

- Clerk to ask Chris Drake to clear the water from the bowl and spray the weeds

- Clerk to obtain a quotation to repaint the notice on the gate **Northey Arms bus shelter**; This has been tidied up

**9. Matters Arising:**

- a. **Enforcement matters:** Clerk gave updates on all enforcement matters
- b. **Notice Boards:** The replacement notice board for Prospect has been delivered and will be put up shortly
- c. **Blind House/Fountain/Pound/Viewing Platform:**  
See report above  
**Viewing Platform:** Regular checks on the condition of the Viewing Platform to be carried out
- d. **Risk Assessment:** To be reviewed again in June 2019
- e. **Bus shelters:** Some of the bus shelters had been repainted. There is graffiti on several bus shelters. Clerk to ask Chris to repaint these **Action: CD**  
Cllr Davies had checked the bus stops on Leafy Lane – there are a total of four litter bins plus one dog waste bin. It was agreed that there are no more bins are required.
- e. **Settlement boundary review:** Waiting update on the present position
- f. **Neighbourhood Plan:**  
Report given on the meeting of the Steering Group held on 26<sup>th</sup> March. It is proposed to hold a public consultation in May. There will be a stand at the Revels for the Neighbourhood Plan. The new website was required urgently.
- h. **Affordable Housing:** The Clerk had asked Simon Smith for an update
- i. **CIL allocation:** A payment of £5218 had been received in relation to the planning application for the old Flamingo site in Westwells Road. It had been confirmed that this could be used on infrastructure within the Parish including play parks, tree cutting, car park on Box Hill Common; implementation of the Neighbourhood Plan. The full Council would need to discuss where this should be allocated. **Action: Full Council**
- j. **Housing Needs Survey:** The forms had been distributed

**10. Correspondence:**

- a. **Euridge Manor, Colerne – Application for a Premises Licence:**  
There were no objections to this

**11. Applications granted:** The following applications had been granted planning permission:

|                              |   |
|------------------------------|---|
| 19/00390/FUL                 | 5 Mead Villas, High street<br>Three storey side extension   |
| 19/00573/FUL<br>19/00710/LBC | Ashley Farmhouse, Ashley<br>Dry stone wall to west boundary and new railing fence and gate to enclose front garden  |
| 19/00669/FUL                 | 20 Bargates, Box<br>Proposed render to external walls of existing house, new roof to existing porch and new extended roof to existing bay window. New powder coated aluminium framed windows & doors to replace existing white uPVC |
| 19/00761/FUL                 | 22 Fairmead View, Mill Lane<br>Carport to match adjoining neighbours  |

|              |   |
|--------------|---|
| 19/12154/FUL | 19 The Bassetts, Box<br>Single storey rear extension  |
| 19/01510/FUL | Spoonley House, Hawthorn<br>Part retrospective application for the creation of a new drive and change of land use from agricultural to domestic curtilage |
| 19/01846/TCA | 2 Townsend, The Ley, Box<br>Work to trees in a Conservation Area  |

**12. Applications:** The following applications were considered:

|                              |  |
|------------------------------|--|
| 19/00155/VAR                 | Mustang Building, MoD Corsham Rudloe Site<br>Removal of condition 1 N/07/01056 to enable the office building and any ancillary infrastructure and parking/access drives to remain and continue to be occupied  |
| 19/00583/LBC                 | The Hermitage, Bath Road, Box<br>Proposed remedial work to collapsed retaining wall  |
| 19/02660/FUL                 | 33 Bargate, Box<br>New rear conservatory   |
| 19/02400/FUL<br>19/02435/LBC | Ashley Farmhouse, Ashley<br>Demolition of conservatory, erection of single storey rear extension, adding new roof to existing building, installation of windows and various internal, external and landscape alterations   |
| 19/02426/FUL                 | 1 Valens Terrace, Box<br>Covered sideways and new lobby  |
| 19/02829/FUL                 | The Pavilion, The Greenhouse, Roundwood Way, Corsham<br>Proposed additional facilities at Wadswick Green Village. Provision of new reception area, operational areas for care team, dedicated communal areas for residents and 2 close care apartments on the top floor. Relocation of previously approved Carer Facility northwards to allow for addition of proposed facilities and associated parking |
| 19/02397/FUL                 | Crofton, Ashley, Box<br>Conversion of existing garage to artists studio and store  |
| 19/02764/FUL                 | 19 The Bassetts, Box<br>Variation of condition 4 of 18/12154   |

**13. To discuss the provision of litter bins by bus shelters;** Cllr Davies to check all the shelters at Rudloe. Clerk to ask the Parish Steward to clear the area behind the Northey Arms bus shelter and to ask Chris Drake to clear the roof of the shelter.  
**Action: Clerk**

**14. Items of report and future Agenda items:**

Update of the wall at The Hermitage: The owners of The Hermitage had reported that they have been given the go ahead from English Heritage for the wall to be rebuilt

Ashley Stud Farm: Clerk to ask the Enforcement Officer to check what is being done

Old School Site, White Ennox Lane: There had been some activity on the site. Continue to monitor

Mobile home at Prospect; Certificate of Lawfulness had been granted.

- 15. Date of next meeting:** Full meeting – 8<sup>th</sup> April 2019  
Urgent planning applications – Thursday 28<sup>th</sup> March 2019

**Chairman**

*Meeting closed at 7.00 pm*