



## BOX PARISH COUNCIL

### **MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 9<sup>th</sup> JULY 2018**

- 1. Present:** Councillors: J. Cox; (Chairman); S. Barnes; R. Campbell;  
R. Case; R. Davies; S. Parker  
Mrs Carey (Clerk)
- 2. Apologies:** Councillors V. Hill and R. Richards
- 3. Absent:** Nil
- 4. Public Question Time:** There were no members of the public present
- 5. Declarations of Interest:** There were no declarations of interest
- 6. Election of Vice-Chairman:** Cllr Parker was elected Vic Chairman of the Committee
- 7. Minutes:** The Minutes of the meeting held on 11<sup>th</sup> and 28<sup>th</sup> June 2018 were taken as read and signed as being a true record.
- 8. Matters Arising:**
  - a. **Enforcement matters:** Clerk gave updates on all enforcement matters
  - b. **Notice Boards** The new butterfly catches for the board at Rudloe had been received
  - c. **Blind House/Bus shelters/Fountain/Pound/Viewing Platform:**

**Blind House:** It had been noticed that the pillar and small wall at the side of the Blind House were leaning out creating a gap. The Clerk had contacted the Listed Building Officer and Historic England. As well as being a Grade II Listed Building the Blind House is also a Scheduled Monument called the Round House. Waiting a report and quotation for the work involved. The Clerk will liaise with both Wiltshire Council and Historic England when this is received.

Rota for Councillors help with the opening to be drawn up as follows:

- Saturday 21<sup>st</sup> July - John Whitford
- Saturday 18<sup>th</sup> August - Vaughan Hill
- Saturday 15<sup>th</sup> September - Jackie Cox

**Fountain:** Railings have been painted

**Pound:** The gates need fixing back onto the pillar and will then be treated.

**Viewing Platform:** Letter from the Listed Buildings Officer stating that the pattern in the stone appears very similar to that on the google streetview image from around 2009. It is suspected that this is weathering, exacerbated by the effect of traffic causing water and salt to be splashed up against the stonework. The owners of the bridge would usually carry out regular inspections of their structures so that

maintenance and repairs can be carried out in a timely manner. The Committee will monitor the condition and contact Network Rail if necessary

- d. **Risk Assessment**: Cllr Cox and the Clerk had carried out a risk assessment on the properties and bus shelters and the risk assessment form was updated and agreed. The bus shelters were all in a good condition but will require painting in the August. It was noted that the roof of some of the shelters may contain asbestos. It was agreed to add the three red telephone boxes to the risk assessment form.
- e. **Settlement boundary review**: Waiting update on the present position.
- f. **Verge at Prospect**; ***Remove from the Minutes***
- g. **Wiltshire Core Strategy Review**: On-going
- h. **Neighbourhood Plan**: The Clerk had spoken to the Spatial Planning Officer and will circulate the training notes and links to all Committee members. The Clerk will invite a Councillor from a neighbouring Parish Council who are currently producing a Neighbourhood Plan to talk to the Parish Council about starting the process. It was agreed to look at dates in September to hold a public meeting in both the Selwyn Hall and Corsham Broadwood School. Money will need to be put into the budget for the Neighbourhood Plan.
- i. **Affordable Housing**: Simon Smith was pursuing this with the developers and will update the Parish Council when he has a precise position on the matter.
- j. **CIL allocation**: The Clerk had informed Simon Smith of the proposal for CIL money to be allocated to a fitness trail on the Recreation Ground. This will be put in the Forward Plan and quotes will be obtained.
- k. **Home Orchard**: The large marquee had been removed but a further marquee has been erected on land at Ashley

**9. Correspondence:**

- a. **Employment Land Review**: Letter received from Wiltshire council

**10. Applications granted:** The following applications had been granted planning permission:

18/03121/FUL	Ashley Lodge Farm Stables, Ashley Alteration of existing dwelling to allow for the erection of a non structural bath stoen rubble wall surrounding the base of the dwelling, the change of an external door from part glazed to solid timber, erection of garden retaining walls and change to layout of garden (retrospective)
18/03646/TPO	The Beeches, Beech Road, Box Hill Work to TPO trees
18/04693/TCA	St Christophers, Ditteridge, Box Work to trees in a Conservation Area

**11. Applications refused:** The following application had been refused:

18/04006/FUL	Ivy Cottage, Box Hill Raised parking area to serve existing dwelling (restrospective)
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**12. Applications:** The following planning applications were considered:

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| 18/04418/LBC                 | Spa Cottage, Middlehill House Road, Middlehill<br>Alterations and renovation works   |
|                              | No objections  |
| 18/05074/FUL<br>18/05628/LBC | Ashley Farmhouse, Ashley, Box<br>Conversion of detached stone building used as an office to garage   |
|                              | No objections providing it remains as a garage and ancillary to the existing dwelling  |
| 18/05189/CLE                 | Broadlands Barn, Ashley, Box<br>Certificate of Lawfulness in respect of the B8 storage use of the site and building at Broadlands Barn   |
|                              | The Parish Council has no specific evidence re the storage use of the site. However, if the Certificate of Lawfulness is granted could a condition be put that any lorries must use the road under the bridge off the A4 and not the Ashley road |
| 18/05230/FUL                 | Oak House, The Bassetts, Box<br>Demolition of two detached garages and replacement with one oak framed and clad garage with slate roof   |
|                              | No objections providing it remains as a garage and ancillary to the existing dwelling  |
| 18/05491/FUL                 | Thistle Barn, Ashley<br>Erection of a log cabin outbuilding within the domestic curtilage of the dwelling  |
|                              | Objections. This is a new structure in the Green Belt. The scaffolding is not in keeping with the Listed Building  |
| 18/05931/FUL                 | 12 Barn Piece, Box<br>Double storey front extension  |
|                              | No objections  |

**13. Items of report and future Agenda items:** Ni4

**12. Date of next meeting:** Monday 13<sup>th</sup> August at 6.00 pm

**Chairman**

*Meeting closed at 7.05 pm*