



## BOX PARISH COUNCIL

### THE MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 10<sup>th</sup> JUNE 2024

- 1. Present:** Councillors: S. Roche (Chair); A. Barton; T. Walton;  
D. Wright  
Mrs Carey (Clerk)
- 2. Apologies** Councillors : R. Davies; D. Dorey ; S. Parker  
The apologies were accepted
- 3. Absent:** Councillor J. Clifford
- 4. Public Question Time:** There were no members of the public present
- 5. Declarations of Interest:** There were no declarations of interest
- 6. Election of Vice Chair for 2024/25:** Cllr Alex Barton was unanimously elected Vice Chair for 2024/25
- 7. Terms of Reference for the Committee and details of any policies to be considered by the Planning & Conservation Committee:** The terms of reference and policies were agreed
- 8. Minutes:** The Minutes of the meetings held on 13<sup>th</sup> and 30<sup>th</sup> May 2024 were taken as read and signed as being a true record
- 9. Matters Arising:**
  - a. **Notice Boards:** The notice boards in The Pound and at the Post Office are in place
  - b. **The Pound:** The notice board has been put up and herbs have been planted in the beds  
**Blind House:** Blind House to be opened during the summer to ventilate it  
**Condition survey:** Survey received from Paul Emerson  
**War Memorial:** Proposed work be carried out before the winter at a cost of £700  
**Milestone by War Memorial:** Continue to monitor condition  
**The Fountain:** Repairs to the pointing to be carried out at a cost of £250  
**Viewing Platform:** The cost of the work would be £1200 to remove damaged stones and replace with new and £1500 to remove the front damaged copings and replace with new

It was agreed to consider this required work with the budget for next year.

Alan Payne had drawn up the history of the Blind House, the Pound and Fountain to be put on an interpretation board. To be discussed further at the next meeting.

- c. **Enforcement matters:**  
**Quarry Woods:** Wiltshire Council to make an application to the High Court for committal and registered a land charge for cost award recovery  
**Condensing Units – Londis:** Waiting receipt of a planning application  
**Erection of wooden structure at Leafy Lane Woodlands:** Waiting receipt of a planning application  
**Large advertising sign on A4 Box Hill:** This has been reported to the Enforcement team  
**Creation of access at 5 The Tynings:** This has been reported to the Enforcement team

It was reported that an access at the Leafy Lane hotel had been blocked up – continue to monitor

**10. Correspondence:**

- a. **Planning Appeal – PL/2022/09302:** The appeal against refusal to grant permission for change of use and conversion of existing three garages into one dwelling on land west of 1 Box Hill had been refused
- b. **Box Tunnel Portal – overgrown vegetation:** Letter received from Mr Tye asking for the Parish Council to support his concerns about the overgrown vegetation on Box Tunnel Portal. It was agreed that the Parish Council would write to Network Rail on this issue

**11. Applications granted permission:** The following planning applications had been granted planning permission:

PL/2023/06533	Sheelin Lodge, Ashley Single storey front extension, replacement garage and single storey rear extension
PL/2023/11200 PL/2024/00229	The Longhouse, Bybrook View, Rudloe Erection of new dwelling
PL/2023/10087	Land South of Bradford Road, Rudloe Removal of variation of a condition
PL/2024/02975	26 Brunel Way, Box Proposed 2 storey side extension and kitchen alteration
PL/2024/02774	Henley Wood, Henley Lane, Box Variation of Condition

**12. Applications refused:** The following application has been refused

PL/2023/08516	Heleigh Cottage, Middlehill Replacement and alteration of existing extensions to the main house, internal and external alterations and addition of an air source heat pump and pvc panels to the main house, replacement and enlargement of existing garage, together with driveway and landscape enhancement works.
PL/2024/00175	Prior approval Wormwood Farm, Wormwood, Box Change of use from Agricultural Steel framed cattle barns to carpentry workshop

**13. Applications considered:** The following planning applications were considered:

- |                                |  |
|--------------------------------|--|
| PL/2024/04162                  | 1 Roman Villas, Church Lane, Box<br>Demolition of existing kitchen extension to replace with a two storey wrap-around extension, and the creation of new downstairs bathroom extension<br><br>No objections in principle but this must have the approval of the County Archaeologist because of the close proximity of the Roman Villa |
| PL/2024/04176<br>PL/2024/04467 | Rudloe Manor, Rudloe<br>Construction of a 6m x 12m swimming pool in the garden to the south east of Rudloe Manor<br><br>No objections  |
| PL/2024/04338                  | Killiney, Longsplatt, Kingsdown<br>Variation of condition 2 (approved plans) on 21/00496/FUL to allow for design changes for installation of one dormer to the back of the house, gable roof constructed as hipped roof<br><br>No objections   |
| PL/2024/04339                  | Prospect Farm, Kingsdown<br>Conversion of modern agricultural building into residential dwelling<br><br>No objections providing it is a conversion and that the existing building is capable of being converted  |
| PL/2024/04687                  | Ley View, Devizes Road, Box<br>Fell – 2 Ash trees<br><br>Objections. There appears to be only one Ash tree on site. There is no Arborologist report. The Parish Council would request that the tree is assessed as to whether it is required to be felled in line with the Box Parish Council tree policy                              |

**14. Neighbourhood Plan** The draft Plan is being drawn up. Further meeting to be held next week

**15. Forward Plan/Risk Assessment/Asset Register** The Forward Plan and Risk Assessment will be updated and an Asset Register for the Committee will be completed. Cllr Roche to go through the Forward Plan with Cllr Walton **Action: SR/TW**

**16. Items of report and future agenda items:**

- Grit bins – There is an empty grit bin by Widdenham Farm. The grit bin at the top of Thoday Wood is overgrown
- Market Place Car Park Wall – There are trees growing out of the wall. Clerk to ask the Groundsmen to clear these and to tidy up the thistles.

**17. Date of next meeting:** Full meeting 8<sup>th</sup> July and prior to Full Council meeting on 27<sup>th</sup> June