

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office Hours**

Monday & Thursday  
9.30 – 12.30  
or by appointment

11<sup>th</sup> January 2022

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

Telephone: 01225 742356  
Fax: 01225 744049

Dear Councillor,

You are summoned to a meeting of the **Personnel Committee** to be held at **the Parish Council Offices** on **Monday 17<sup>th</sup> January 2022** commencing at **7.00 pm** to consider the following Agenda.

Yours sincerely

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. To receive the Minutes of the meeting held on 15<sup>th</sup> November 2021 and matters arising:
  - List of winter jobs - update
  - Work Experience Student – update
  - Further training
3. Discussion on replacement mowers

**Members of the public will be excluded for the following confidential items accordance with the Public Bodies (admission to meetings) Act 1960**

4. Items for discussion:
  - To set dates for Appraisal
  - Succession planning
  - Pay Review – discussion
5. Date of next meeting – 21<sup>st</sup> March 2022