

BOX PARISH NEIGHBOURHOOD PLAN STEERING GROUP

4th MEETING 7PM WEDNESDAY 22 MAY 2019

At the Parish Council Chambers, Market Place, Box

Agenda

1. Apologies for absence
 - Jonathan Parkhouse

2. Minutes of the 3rd meeting on 17 April 2019 – attached.

3. Matters arising from meeting on 17 April 2019 not covered below:
 - Jonathan Parkhouse managed to speak to the County Ecological officer Louise Kilgallen, who advised that at this stage we should be asking the Biological Record Centre for data in respect of Bats and other Protected Species, and County Wildlife Sites, with a 2km buffer area around the parish boundary. Wilts & Swindon Biological Record Centre have confirmed that this would fall within their standard data search, for which their charge for supplying the data would be £250 plus vat (ie £300). JP explained that we had yet to apply for grant; however, JP advises that this should be allowed for this in our application. Louse Kilgallen said she would be happy to discuss particular site allocations with us if, as and when we reached that stage.

JP also reports Historic Environment: The Historic Environment Record Officer was most helpful, and has provided all the data for Box, at no charge. The GIS data is quite complex as some sites have multiple entries, but I should be able to produce intelligible plans in time for the next meeting.

4. Box Revels 27 May
 - Information material produced

5. Update on where we are/funding
 - Draft grid/timetable

6. Any Other Business

7. Date of next meeting

Box Revels – checklist

1. Pitch - #17
2. Gazebo, desk and chairs (supply and delivery/removal)
3. Banner (putting up)
4. Literature
5. Rota of committee attendees – number any one time/refreshments?
6. Stationery – recording opinions? GDPR

As part of the General Data Protection Regulation (GDPR), I am happy to give Box Parish Council Neighbourhood Plan (BPNP) my email address in order to receive updates on its work. If at any time you do not wish to receive updates from BPNP, please email us with your instruction. All information gathered will be treated as confidential and only used in an anonymized form as part of collective surveys.

7. Q & A – suggestions (laminated – 3 copies?)
8. ?