



## BOX PARISH COUNCIL

### **MINUTES OF THE REMOTE COUNCIL MEETING HELD BY ZOOM ON 28<sup>th</sup> MAY 2020**

- 1. Present:** Councillors: S. Parker (Chairman); N. Botterill; R. Campbell; R. Case;  
R. Davies; D. Evans; V. Hill; R. Smith; M. Tye;  
B. Walton; J. Whitford (part of the meeting); A. Woollard  
Councillor: B. Mathew

Mrs Carey (Clerk)

- 2. Apologies:** Councillors J. Cox; S. Gould; D. Moore  
The apologies were accepted

- 3. Absent:** Nil

- 4. Public Question Time:** One member of the public joined the meeting. Mr Walton felt that things were not working as they should be with the website. The Agenda had not been put on in time for the meeting and he stated that this must open in a new window. He also stated that he had sent in a letter to the Clerk and this had not been brought up at last month's meeting.

Cllr Campbell agreed to look at the website.

Mr Kevin Brown had tried unsuccessfully to join the meeting. The Clerk read out his statement which said that "I have a proposal to offer to the village regarding a low key gathering of acoustic style local musicians on the rec to provide entertainment in the form of a "family picnic" to offer some form of light relief as we slowly release ourselves from lockdown, naturally all in aid of charity ...preferably local. I have thought through the social distancing side of things."

- 5. Chairman's announcements and declarations of interest:**

Councillors were reminded of the protocol for the remote meeting and to mute themselves when not speaking

- 7. Minutes:** The Minutes of the remote Council Meeting held on 30<sup>th</sup> April 2020 were taken as as a true record and will be signed at the first normal meeting of the Council

- 8. Matters Arising:**

**Date of Annual Council Meeting:** After discussion it was **resolved** to hold this at the end of June. Nomination form and choice of committees will be sent out.

**Post Minute note:** *The Chairman had circulated an open letter, with information from NALC (National Association of Local Councils) to all Councillors*

- 9. Policy & Finance Committee:** The Minutes of the meeting held on 11<sup>th</sup> May 2020 were submitted and agreed.

**Cleaning of Box Pavilion:** It was **resolved** that the cleaning contract for the Pavilion be suspended from 1<sup>st</sup> June until such time as the Pavilion is reopened.

**Box PC Assist Group:** Further information had been received from WALC that the recommendation to bring the Box PC Assist Group under the control of the Parish Council cannot be done retrospectively.

After discussion it was **resolved** unanimously that while the Parish Council fully endorses and supports the Box PC Assist Group, it should be a Community Group. The Clerk will investigate the insurance. The money that the Group has will remain with Link and they can distribute this as per the Group's terms and conditions.

Bingham Trust had requested that the £200 that they had given to the Parish Council for the VE day celebrations, should be returned to them, as it can only be used for the purpose it was given for. It had been transferred to Box PC Assist Group and Cllr. Parker confirmed they had returned it.

It was reported that the Parish Council had received a grant from SSE in the sum of £2500. After discussion it was **resolved**, with one abstention, that the Parish Council makes a grant of the £2500 to the Box PC Assist Group in order that they can spend the money under the terms for which it was applied for.

**Use of piece of land for allotments:** The piece of land on Quarry Hill had been offered to the Parish Council on a 5 year leave for £1. After discussion it was agreed to obtain more information and to ask for a minimum period of 10 years. There is also no water on site and it was agreed to ask the landowner if he would put in a standpipe.

**Red telephone box at Ditteridge:** It had been established that the telephone was still connected. After discussion it was **resolved** that the Parish Council would apply to adopt this telephone box from BT

**10. Planning & Conservation Committee:** The Minutes of the remote meeting held on 11<sup>th</sup> May 2020 were submitted and agreed.

**11. Cemetery Management Committee:** The Minutes of the remote meeting held on 18<sup>th</sup> May 2020 were submitted and agreed

**12. Box Hill & Rudloe Open Spaces:** The Minutes of the remote meeting held on 18<sup>th</sup> May 2020 were submitted and agreed.

**Use of Tennis Courts:** It was suggested that if possible the courts should be booked during normal opening times and the key should not be available at other times. The money box should be attached to the wall.

**13. Calendar of meetings for 2020/21;** This had been circulated and was agreed

**14. To receive any urgent correspondence:**

- **Bowls Club:** letter received from the Bowls Club with concerns about their contribution towards the cost of the maintenance of the Bowling Green this year. To be discussed at the Playing Fields and Pavilion Management Committee meeting
- **Memorial bench:** Request for a further bench on the Recreation Ground in memory of Mr and Mrs Dodds. To be discussed at the Playing Fields and Pavilion Management Committee meeting
- **Litter bins for the allotments:** Letter from Mr Walton requesting two further litter bins. To be discussed at the Playing Fields and Pavilion Management Committee meeting
- **Mosaic for Rudloe:** Letter received from Ben Anderson re the erection of the mosaic.
- **Management of Road Verges;** Guidance received from the Cotswolds Conservation Board. Clerk to circulate to all Councillors
- **Family Picnic on Recreation Ground:** this had been raised at the Public Question time above. To be discussed at the Playing Fields and Pavilion Management Committee meeting

**15. Highway matters:**

The following issues will be taken to the next meeting of CATG

- Heavy lorries using the A365 following the B&NES diversion
- Change to the speed limit on A4 following granting permission for the new mine entrance
- Alternative to the Farm Vehicles sign at Boxfields

**16. Additional Accounts for payment:** The following additional accounts were submitted and agreed

<u>Cheques</u>		
ICO	-	Data Registration fee 40.00
Community First	-	Subscription 40.00
<u>BACS</u>		
Cambium Tree Care Ltd	-	Work to trees on Rec 2500.00
Rialtas	-	Year end closedown 672.00
Glasdon UK	-	Litter bin for Vine Court 86.29
SSE	-	Electric Tractor shed 27.57
SSE	-	Electric Pavilion 91.11
SSE	-	Gas Pavilion 367.81
SSE	-	Electric Offices 85.08
Water2business	-	Water charges Bowling Green 645.64
Water2business	-	water charges Council offices 39.42
James Long	-	Repairs to memorials 1501.20
Groundwork UK	-	refund of unused NP grant 2709.50
WALC	-	subscription 1106.42
<u>Direct debit</u>		
Tallis Amos	-	Mowers service contract (1/4ly) 304.19
<u>Debit card</u>		
Amazon UK	-	Paint for play area 84.60

**17. Statement of Balances:**

<u>Lloyds</u>	
Current Account	22420.52
High Interest account	<u>44409.90</u>
	£ 66830.42
Less payments to go out	<u>10307.67</u>
Working balance	<b>£ 56522.75</b>
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	<b>£ 94022.75</b>
Held in BIBS	£ 81666.53
Held in Nationwide	<u>£ 76327.15</u>
	<b>£ 157993.68</b>

**18. Audit update:** The Clerk reported that the year-end closedown by the Accounting Technician had been completed.

**19. Chairman's Diary, Representatives' reports and report from County Councillor**

Cllr Brian Mathew reported that he was disappointed in the result of the new mine application at Rudloe and he had been in touch with Wiltshire Council about the speed limit. Wiltshire Council would have to carry out a speed limit assessment which would require a contribution of £2500. The Parish Council stated that they would wish the developer to pay for this if possible.

He reported that the Wiltshire Council's five year land supply had lapsed which changed the way the Neighbourhood Plan can provide protection against developers. If the plan is less than two years old it offers protection but if it is more than two years old it does not.

He was asked if he could take up the issue of the heavy lorries on the A365/Chapel Lane to ask if there was anything that Wiltshire council could do to stop the lorries being diverted by B&NES from the motorway through Box. He will take this up with Spencer Drinkwater

**20. Items of Report and Future Agenda Items**

- Travellers at Shockerwick: Clerk was asked to remind Mike Church that there is no planning permission for travellers on the site and he should take all reasonable action to move them on.
- It was suggested that the Pavilion may be able to be used for Parish Council meetings in the near future
- It was reported that four more cars had been abandoned on the Recreation Ground Car Park
- Cllr Campbell reported that the website had had over 11,000 hits
- Cllr Whitford gave his apologies for future Committee meetings and stated that he would make his decision about his future on the Council at the next Full Council meeting
- It was asked if the litter bins on the Common could be emptied more frequently. There are several branches from trees on the Common and along Love Lane

**21. Personnel**: Members of the public and press were excluded for this confidential item in accordance with the Public Bodies (Admission to meetings) Act 1960

The Minutes of the meeting and the confidential report were discussed. Committees were asked to draw up list of priorities for any extra work for the Groundsmen with a start date and completion date. Councillors with any issues should pass these to the Committee Chairman who will then pass them to the Clerk.

**Chairman**

*Meeting closed at 10.30 pm*