



# BOX PARISH COUNCIL

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22<sup>nd</sup> August 2024

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 29<sup>th</sup> August 2024** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

**Members of the public are welcome to attend the meeting**

Yours sincerely

*M.S. Carey*

**Clerk**

## A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 25<sup>th</sup> July 2024, update on issues and to consider any matters arising from these minutes
  - Climate Strategy Working Group - update
5. **Committees**
  - i. **Playing Fields Management**: To receive the Minutes of the Meeting held on 5<sup>th</sup> August 2024
    - **Recommendation** that quotation from A.J. Rich Landscaping to prepare and install a new 1.4m wide path, 45 m in length along the top of the Recreation Ground including cobble stone in the sum of £6972.70 + vat be accepted
  - ii. **Planning & Conservation**: To receive the Minutes of the Meetings held on 25<sup>th</sup> July and 12<sup>th</sup> August 2024

**NB** - The consultation meeting with the Parish Council planned for 3<sup>rd</sup> September has been cancelled
  - iii. **Box Hill & Rudloe Open Spaces Management** : To receive the Minutes of the Meeting held on 19<sup>th</sup> August 2024
    - **Recommendation** that the Parish Council holds an Apple Day on Sunday 20<sup>th</sup> October at the Lower Common subject to a Health and Safety Risk Assessment
  - iv. **Finance & Governors**: To receive the Minutes of the Meeting held on 20<sup>th</sup> August 2024
    - **Recommendation** that a Working Party is set up to take the Prevent/Resilience Plan forward
    - **Recommendation** that the amended Tree Policy be adopted
    - **Recommendation** that the revised Financial Regulations be adopted
    - **Recommendation** the all Council meetings are recorded
    - **Recommendation** that the Attendance Register be published at the end of each Council year
    - **Recommendation** that the Parish Council does **not** endorse the two applications to become Tree Wardens received from Wiltshire Council.
6. To receive any urgent correspondence
7. **Items for discussion**:
8. **Accounts**: To receive any accounts for payment and statement of balances
9. **Chairman’s Diary, Representatives’ reports and report from County Councillors**
10. **Items of report and future Agenda items**
11. **Dates of forthcoming meetings: Cemetery Management – 2<sup>nd</sup> September; Planning & Conservation – 9<sup>th</sup> and 26<sup>th</sup> September; Buildings Management – 9<sup>th</sup> September; Highways – 16<sup>th</sup> September; Personnel – 23<sup>rd</sup> September; Full Council- 26<sup>th</sup> August**