

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

23rd September 2021

Dear Councillor,

You are summoned to attend a meeting of the Box Parish Council to be held **at The Pavilion, Valens Terrace, Box on Thursday 30th September 2021** commencing at **7.30 pm** to consider the following Agenda. **Any apologies for absence to be sent to the Clerk or the Chairman prior to the meeting.**The meeting will be recorded for accuracy of the minutes.

Yours sincerely,

MS Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions and petitions from members of the public. Members of the public can speak on any item relating to the Agenda or duties of the Council. Each member of the public will be allowed to speak for 3 minutes only
3. Chairman's Announcements and Declarations of Interest
4. To receive the Minutes of the Council Meeting held on 26th August 2021, update on issues raised and to consider any matters arising from these minutes
 - Kingfisher Trail: Report from Cllr Walton. Grand Kingfisher Auction 2021 to be held on 21st October
5. Committees
 - Policy & Finance: To receive the Minutes of the meeting held on 13th September 2021
 - Policies:
 - I. Lone Working Policy: Recommendation that this be readopted with no changes (policy attached)
 - II. Child Protection Policy: Recommendation that this be readopted with no changes (policy attached)
 - III. Tree Policy: Draft policy attached for comments by Councillors
 - Claim for Loss of Revenue: Letter received from Hiscox (copy attached)
 - Rustic Cottage, Box Hill: Recommendation that the Deed attached to the property is removed. (copy of the Deed attached)
 - Renewal of Insurance Policy: Recommendation that the insurance policy is renewed with Came & Co at a cost of £4998.68
 - Christmas Tree Lights: Recommendation that the unmetered connection agreement for the Christmas Tree Lights be renewed from 1st December to mid-January
 - Climate Strategy Working Group
Draft Action Plan to be discussed (copy attached)
 - Cemetery Management: To receive the Minutes of the meeting held on 6th September 2021
 - Recommendation that the quotation from J.H. Jones & Son to complete the work to the top flower beds in the sum of £595 + vat be accepted
 - Planning & Conservation: To receive the minutes of the meetings held on 26th August and 13th September 2021
6. To receive any urgent correspondence including:
 - i. MOD Corsham Cross-Country Event
 - ii. Road Closure Order – A365 re Remembrance Day Service
7. Role of Councillors as Trustee - Cllr M. Tye
8. Finance
To receive any additional accounts for payment
To receive Statement of Balances
9. Chairman's Diary, Representatives' reports and report from County Councillors
10. Items of report and future Agenda items
11. Dates of forthcoming meetings: Playing Fields & Pavilion Management – 4th October; Policy & Finance – 11th October; Planning & Conservation – 11th October and 28th October; Box Hill & Rudloe Open Spaces – 18th October