



# BOX PARISH COUNCIL

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24<sup>th</sup> October 2024

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in **The Pavilion, Valens Terrace, Box** on **Thursday 31<sup>st</sup> October 2024** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

**Members of the public are welcome to attend the meeting**

Yours sincerely

*M.S. Carey*

**Clerk**

## A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman’s Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 26<sup>th</sup> September 2024, update on issues and to consider any matters arising from the Minutes
  - Climate Strategy Working Group – update
5. To consider the application to fill the vacancy on the Parish Council
6. **Committees**
  - i. **Playing Fields Management:** To receive the Minutes of the Meeting held on 7<sup>th</sup> October 2024
    - **Recommendation** that that the difference of £883.60 for the cost of materials for 2023/24 be repaid to the Bowls Club as per the previous agreement
  - ii. **Finance & Governance:** To receive the Minutes of the Meeting held on 14<sup>th</sup> October 2024
    - **Recommendation** that the amended Procurement Policy be adopted by Full Council
    - **Recommendation** that the Grant Awarding Policy be adopted by Full Council
    - **Recommendation** that, following the resignation received from the Assistant Open Spaces Manager, the recruitment process be devolved to the Personnel Committee to progress
    - **Recommendation** that a grant of **£520** be made to the Wiltshire Bobby Van Trust subject to more specific information as to where in the Parish the video doorbells would be installed and also subject to a report given for the Annual Parish Meeting next year
    - **Recommendation** that a grant of **£500** be made to the Corsham Windband Association towards the cost of delivery of brass and woodwind lessons, including instruments and music, for Box residents subject to a report on how the grant was spent be given to the Annual Parish Meeting next year
  - iii. **Planning & Conservation:** To receive the Minutes of the Meetings held on 26<sup>th</sup> September and 14<sup>th</sup> October 2024

*NB The next Planning & Conservation Committee will start at **4.15 pm** on 11<sup>th</sup> November 2024*
  - iv. **Box Hill & Rudloe Open Spaces** To receive the Minutes of the Meeting held on 21<sup>st</sup> October 2024
    - **Recommendation** that six Apple trees within the Community Orchard are moved from under the Goat Willow Tree, as advised by Daniel Part of Tree Parts Ltd
7. To receive any urgent correspondence
8. **Items for discussion:**
  - Discussion on arrangement for Christmas Tree and Lighting
  - Discussion on the proposed sale of Box Pharmacy
9. Accounts: To receive any accounts for payment and statement of balances
10. Chairman’s Diary, Representatives’ reports and report from County Councillors
11. Items of report and future Agenda items
12. Dates of forthcoming meetings: *Cemetery Management – 4<sup>th</sup> November; Personnel – 4<sup>th</sup> and 25<sup>th</sup> November Planning & Conservation – 11<sup>th</sup> and 28<sup>th</sup> November; Buildings Management – 11<sup>th</sup> November; Highways – 18<sup>th</sup> November; ; Full Council – 28<sup>th</sup> November*