



BOX PARISH COUNCIL

Email: clerk@boxparishcouncil.gov.uk
Website: www.boxparishcouncil.gov.uk

17th April 2025

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in **The Pavilion, Valens Terrace, Box** on **Thursday 24th April 2025** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely
M.S. Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chair's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 27th March 2024, update on issues and to consider any matters arising from the Minutes
 - Climate Strategy Working Group – update
5. **Committees**
 - i. **Playing Fields Management**: To receive the Minutes of the Meeting held on 7th April 2025

Recommendation that the Contract for 2025/26 between the Box Parish Council and the Bowls Club be accepted

Recommendation to agree, in principle, the application for use of the Recreation Ground By Box Revels on 25th and 26th May, subject to receipt of a wet weather plan and copies of insurance documents for their equipment

Recommendation to provisionally agree the request to use the Recreation Ground to launch Hot Air Balloons on 24th May subject to approval by the Open Spaces Manager and receipt of risk assessment and insurance documents

- ii. **Planning & Conservation**: To receive the Minutes of the Meetings held on 14th April 202
- iii. **Finance & Governance**: To receive the Minutes of the Meeting held on 14th April 2024

Recommendation that the Health & Safety Policy be readopted with no changes and that the Health and Safety Procedures be adopted with one addition.

Recommendation that the Conflict of Interests Policy and Procedure be adopted

Recommendation that the quotation for a structural survey on the wall by the Selwyn Hall from Giraffe Engineering in the sum of £800 + vat be accepted

Recommended that the Full Council agrees, in principle, with the proposed new structure of the Committees to be phased in over the course of the next few months and to go through all the issues and realign the budget for 2026/27 in time for the budget setting meeting in the Autumn.

Recommendation that a grant of £500 be made towards the cost of the VE Day celebrations

Recommendation that the quotation of £800 from John Dyer for restoration of the Book of Remembrance be accepted.

Recommendation that the Parish Council formally accepts ownership of the defibrillator by the Post Office from the South Western Ambulance Service

- iv. **Personnel:** To receive the Minutes of the Meeting held on 22nd April 2025 and to consider any recommendations

Members of the public will be excluded for any confidential items in accordance with the Public Bodies (admission to meetings) Act 1960

6. **Items for discussion:**
Feedback from the Annual Parish Meeting and any issues raised
7. **To receive any urgent correspondence**
8. **Accounts: To receive any accounts for payment and statement of balances**
9. **Chairman's Diary, Representatives' reports and report from County Councillors**
10. **Items of report and future Agenda items**
11. **Dates of forthcoming meetings**
Annual Parish Meeting - Annual Council Meeting - 15th May 2025