

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
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1st September 2020

You are summoned to a remote meeting of the **Cemetery Management Committee** to be held via **Zoom** on **Monday 7th September 2020** commencing a **6.00** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.

Any members of the public wishing to join the meeting can use the following log in details:
Meeting ID: 841 4078 3828
Passcode: 846184

Yours sincerely,

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 6th July 2020
4. Review of all issues raised and actions matters arising from the Minutes
5. Items for discussion:
 - Cemetery Gates - update
 - Lodge garden area/flower beds/hedges and green burial area – to consider quotations received and discuss items raised at the meeting with the Cemetery Contractor
 - Discussion re items on graves and photos on headstones
 - Discussion re installation of a new bench
6. To receive any correspondence
7. Report of any Health and Safety issues - review of Risk Assessment
8. Any items of report or future agenda items
9. Date of next meeting – 2nd November 2020