

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

COUNCIL OFFICE
THE PARADE
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12th May 2020

Dear Councillor,

You are summoned to a remote meeting of the **Cemetery Management Committee** to be held via **Zoom** on **Monday 18th May 2020** commencing at **6.30** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.

Any members of the public wishing to join the meeting should email the Parish Clerk by noon on Monday 18th May for the log in and password.

Yours sincerely,

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 3rd February 2020
4. Review of all issues raised and actions matters arising from the Minutes
5. Items for discussion:
 - Chapel roof - update
 - Safety of headstones – update
 - Condition of Lodge – update
6. Verbal report on grave spaces and future use
7. Renewal of Cemetery Contract - discussion
8. To receive any correspondence
9. Report of any Health and Safety issues
10. Any items of report or future agenda items
11. Date of next meeting – tba