

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office open to public**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
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**WILTS SN13 8NX**

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1<sup>st</sup> March 2022

Dear Councillor

You are summoned to a meeting of the **Cemetery Management Committee** to be held at **the Council Chambers** on **Monday 7<sup>th</sup> March 2022** commencing at **7.00** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.  
Yours sincerely

*M.S. Carey*  
**Margaret Carey**  
Clerk

## **A G E N D A**

1. To receive any apologies for absence
2. Public Question Time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the Meeting held on 6<sup>th</sup> January 2022
6. Review of all issues raised and actions matters arising from the Minutes  
Including
  - Parking spaces by the Lodge – update
  - Survey and leasing of field behind Chapel – update
  - Tree Survey
  - Replacement windows in the Lodge
  - Gates – update on broken railings and stays for the gates
7. Discussion:
  - Grounds Maintenance Contract
  - Heating for the ante room in the Chapel/Book of Remembrance
  - Pots by the Chapel
  - Climate Strategy Action Plan – SMART objectives for the Committee
8. To receive any correspondence
  - Applications for memorials
9. Report of any Health and Safety issues
10. Any items of report or future agenda items
11. Date of next meeting – Monday 9<sup>th</sup> May 2022

**Please note there will be a walkround of the Cemetery at 2 pm prior to the meeting**