

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

25th April 2024

Dear Councillor

You are summoned to a meeting of the **Cemetery Management Committee** to be held at the **Council Chambers** on **Thursday 2nd May 2024** commencing at **7.00** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

COUNCIL OFFICE
THE PARADE
BOX

CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356

Fax: 01225 744049

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the Meeting held on 4th March 2024
5. Review of all issues raised and actions matters arising from the Minutes
Including
 - Survey of top field – update
 - Online Cemetery History – update
6. Cemetery Maintenance:
 - Issues raised from the walk round held on 26th April
 - Update on Biodiversity Programme and mowing programme for the coming year
 - Cemetery biodiversity – discussion with Box C of E School - update
 - Security camera on Chapel – update on check to the card
7. Items for discussion
 - Native flowers that can be planted in the cemetery.
 - Front boundary wall to Cemetery – update re quotations for work and letter from Wiltshire Highways re the section of the wall by the bridge
 - Painting of front gate and gutters and downpipes on Chapel – quotes to be obtained
 - Garden of Remembrance – update on current situation
 - Cabinet for Book of Remembrance - update
 - Cemetery Working Party - extending the Cemetery capacity – work so far
8. Review of Forward Plan/Risk Assessment/Asset Management
 - Date for checking of headstones
9. To receive any correspondence
 - Letter re repair to Esso Pipeline on edge of Cemetery
10. Monitoring of budget
11. Any items of report or future agenda items
12. Date of next meeting – 1st July 2024 tba

Walk round in Cemetery - 2.00 pm Wednesday 1st May